



Shri N. B. Education Society's

Shri Venkatesh Mahavidyalaya, Ichalkaranji

### INTERNAL QUALITY ASSURANCE CELL (2021 – 22)

Internal quality Assurance cell is one of the essential components of any higher education institute. It takes initiatives in qualitative development of the college. With the strategic and perspective planning at academic, administrative and infrastructural level IQAC tries to bring a qualitative change in the institution. Since 2004 the IQAC of the college has been established which gets modified time to time. The composition of IQAC in the Academic Year 2021- 22 is as follows:

Sr. No.	Name	Position in IQAC
1.	Dr. Vijay A. Mane	Chairperson
2.	Mr. Harish. S. Bohara	Representative from Management
3.	Mr. Babasaheb. S. Vadinge	Representative from Employers
4.	Mr Uday. T. Lokhande	Representative from Industrialist
5.	Dr. Naushad M. Mujawar	Representative from Teachers
6.	Dr. Sunita H. Ambawade	Representative from Teachers
7.	Dr. Bajirao. N. Kamble	Representative from Teachers
8.	Mr. A. I. Bandar	Representative from Teachers
9.	Mr. Anosh S. Gaikwad	Representative from Administrative Officers
10.	Mr. Papin Chaudhari	Representative from Administrative Officers
11.	Mr. Prakash Patil	Representative from Local Society
12.	Mr. Bhalchandra N. Thigale	Representative from Alumni
13.	Ms. Naziya A. Khalifa	Representative from Students
14.	Dr. Shubhangi. N. Jarandikar	Coordinator, IQAC

**1)Preparation of Academic and Activity Calendar:** with the help of the faculty and the IQAC members Academic and Activity Calendar for the academic year 2021-2022 was tentatively planned and published in the month of October 2021 in the Annual Report of the college, "Madanamrut". It was also uploaded on the college Website. The several student centric curricular, co-curricular, research & extension activities were planned in the calendar to be followed rigorously by various Associations/ Committees and Departments and documentation as well as reports were tried to be collected in time.

**2) Commencement of Short Term and Value added Courses:** Due to pandemic situation the approval of the proposal and commencement of the short term courses for the academic year 2021-22 were delayed, However, the institution has offered 7 professional skills based courses in the academic year 2021-22 in collaboration with the Department of Lifelong Learning and Extension, Shivaji University, Kolhapur.



**3) ISO Certification:** With the initiatives of IQAC, Shri Venkatesh Mahavidyalaya, Ichalkaranji underwent the procedure of International Standard Operation in the year 2020-21. Dr. N.M. Mujawar was shouldered the responsibility of coordinating for ISO. Under his able guidance the institution could comply with the first surveillance Audit on 28<sup>th</sup> December, 2022. The institution received the certification for the same on 31<sup>st</sup> December, 2021. All the teaching faculty and administrative staff of the college cooperated in this exercise.

**4) Academic Audit:** Since 2016 it has been a practice of the institution to conduct academic audit every year through the lead of IQAC as one of the measures of quality sustenance. Due to lockdown this exercise could not be conducted in the academic year 2020-21. However it was restored in the academic year 2021-22. Dr. N. M. Mujawar was shouldered the responsibility of coordinating the process of Academic Audit. The Audit was conducted on 22<sup>nd</sup> January, 2022 by Shivaji University committee consisting of Prin. Dr. Mhetre and Dr. Rekha Deokar, IQAC Coordinator, Deshbhakt Anandrao Balwantrao Naik College, Chikhali

**5) Organization of Induction Programme, Workshops and webinar:**

**A) Induction Programme for freshers:** Every year, the orientation session or Induction programme for the newly admitted students is organized to communicate the rules, guidelines code of conduct and functioning of the college. In the academic year 2021-22 the Induction Programme for newly admitted students was organized in the duration of 20<sup>th</sup> October 2021 to 27<sup>th</sup> October 2021 by Department of Commerce.

**B) Two Day Vocabulary Enrichment Programme:** In collaboration with English Association of the college, Two Day Vocabulary Enrichment Programme was organized on 26 and 27 November, 2021. 168 students participated in this activity. Mr. Abhijit Paranjape and Dr. Arundhati Pawar were invited as the expertise.

**C) Computing Skills Programme:** Computing Skills Programme under Capability Enhancement Scheme was initiated for the students by IQAC in which students from B.Com regular, B.com IT and BBA participated enthusiastically. The programme was conducted in collaboration with Accountancy Association. The faculty member Ms Jagnade and Dr. S H. Ambawade contributed as trainers for the programme.

**C) One Day Training Programme on Soft Skills and Interview Techniques:** In collaboration with English Association of the college "One Day Training Programme on Soft Skills and Interview Techniques" was organized on 4<sup>th</sup>, July, 2022 by IQAC and BBA Department under Capability Enhancement Scheme. Mr. Badave was invited as a trainer. There was an overwhelming response from the students for this training programme. In total ...students were benefited by this programme.

**D) One Day Workshop on IPR:** One Day Workshop on "Intellectual property Rights" was organized by Internal Quality Assurance Cell of Shri Venkatesh Mahavidyalaya, Ichalkaranji in collaboration with National Intellectual property Rights Awareness Mission, Mumbai and IPR



Cell, Shivaji University, Kolhapur on 25<sup>th</sup> April, 2022. Mr. Sagar Baburao Pol, Assistant Controller of Patents and Designs, Patent Office, Mumbai was invited as a resource person for the workshop. 87 students and 22 faculty members participated in the workshop.

**E) Inauguration of Lakshyavedh (Innovation and Incubation Centre):** To develop Entrepreneurial Ecosystem, the institution has taken initiative to establish Innovation and Incubation Center that was inaugurated in the academic year 2021-22 formally. The inauguration ceremony took place on 22<sup>nd</sup> April by the auspicious hands of Dr. A. M. Gurav, Coordinator of Center for Skill and Entrepreneurship Development, Shivaji University, Kolhapur. On this Occasion Dr. Gurav delivered a talk on the idea of Innovation and Start Up through various examples and case studies. The Center has planned various activities to be conducted for the students.

**6) Submission of AQAR:** Annual Quality Assurance Report for the Academic year 2020-21 was submitted online with the new framework and documentation on 17/04/2022 and it was approved by NAAC on 24<sup>th</sup> July, 2022. Due to collaborative and sincere efforts of all the faculty and administrative staff IQAC could do a successful compliance of AQAR

**7) Feedback from Stakeholders and Students Satisfaction Survey:** Feedback on curriculum was taken from the different stakeholders and it was analyzed and report was prepared to be published on the college website. From the academic year 2018-19 IQAC has also started taking Students Satisfaction Survey on the overall education quality and other components of the institution. For the academic year 2021-22 also the Student Satisfaction Survey has been taken online. The responses of the students have been analyzed and report of the same are prepared to be published on the college website.

**8) Regular meetings of IQAC:** In tune with the quality policy of the Institution the IQAC of the college conducts regular meetings with its various stakeholders to plan and implement the student centric activities to enhance the quality culture of the college. In the academic year 2020-21 following meetings were conducted by IQAC with different stakeholders:

Sr. No	Date of the Meeting	Stakeholder Involved
1	9/10/2021	IQAC Members
2	30/10/2021	Faculty Members
3	22/11/2021	Administrative Staff
4	12/01/2022	IQAC Members
5	24/1/2022	Faculty Members
6	9/3/2022	IQAC members
7	4/04/2022	Faculty and Administrative staff
8	15/6/2022	IQAC Members
9	18/6/2022	Alumni Executive members
10	29/06/2022	Faculty Members



**9) Filling the Data for AISHE and MIS, Maharashtra:** The institution participates and contributes to the national as well as state level survey on higher education by filling the institutional data to MIS and AISHE portal. It is one of the mandatory requirement for the NAAC. In the academic year 2021-22 the Institutional data for MIS was filled on 8/2/2022 whereas the data for AISHE was filled on 21 February, 2022.

**10) Updating the Website:** As one of the public modes of communication and in tune with the NAAC guidelines the IQAC takes initiatives in updating College website. Several policy documents related to administration, curriculum, examination or green initiatives and use of ICT were modified or reformed by IQAC members and uploaded on the website.

**11) One Day Faculty Development Programme:** One Day Faculty Development Programme on "Office Correspondence" was organized on 30<sup>th</sup> August 2022 with the initiative of IQAC. Dr. N. M. Mujawar and Dr. S. N. Jarandikar contributed as the resource person. All the teaching faculty attended the programme and was benefited by it.

**12) One Day Workshop for Administrative Staff:** One Day Workshop on "Role of Administrative Staff in College Administration and Auditing" was organized on 27<sup>th</sup> August, 2022 to train the administrative staff in regard to new ways and digital literacy in participating administrative duties. Mr. Shahaji Pandav, Deputy Registrar of Shivaji University, Kolhapur and Mr. R. Y. Gaikwad, Registrar, S. G. M. College, Karad were invited as the chief guest for the training programme. All the non-teaching staff was benefitted from it.

All the activities of the IQAC could be organized effectively due to the strong support of N.B. Education society, its members and the punctual assistance of the faculty as well as the administrative staff. IQAC offers its sincere thanks to Management members, Alumni, students, parents and other stakeholders for their continuous support and suggestions.

Dr. S. N. Jarandikar,  
(Coordinator, IQAC)

Prin. Dr. V. A. Mane  
(Chairperson, IQAC)

**PRINCIPAL,**  
Shri Venkatesh Mahavidyalaya,  
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