



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Shri Venkatesh Mahavidyalaya, Ichalkaranji
• Name of the Head of the institution	Dr. Vijay A. Mane
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02302424534
• Mobile no	8379977373
• Registered e-mail	mshrivenkatesh@yahoo.com
• Alternate e-mail	vijay_mane5777@yahoo.co.in
• Address	Govindrao High School Campus, Rajwada Chowk
• City/Town	Ichalkaranji Dist. Kolhapur
• State/UT	Maharashtra
• Pin Code	416115
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Shivaji University, Kolhapur				
• Name of the IQAC Coordinator	Dr. S. N. Jarandikar				
• Phone No.	02302424534				
• Alternate phone No.	02312321625				
• Mobile	9960404967				
• IQAC e-mail address	vmiqac230@gmail.com				
• Alternate Email address	shubhangi.jarandikar@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.venkateshcollege.com/pdf/aqar/AQAR%20Report%202019-2020.pdf">http://www.venkateshcollege.com/pdf/aqar/AQAR%20Report%202019-2020.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.venkateshcollege.com/pdf/Academic%20Calendar%202020-21%20(1)%20(1).pdf">http://www.venkateshcollege.com/pdf/Academic%20Calendar%202020-21%20(1)%20(1).pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.80	2004	08/01/2004	07/01/2009
Cycle 2	B	2.12	2010	04/09/2010	03/09/2015
Cycle 3	B	2.31	2017	30/10/2017	29/10/2022
<b>6.Date of Establishment of IQAC</b>			01/07/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	Nil	0	0	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>5</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1) ISO Certification 2) Continuation of University approved Professional, skills based Certificate courses 3)Organization of Online National Seminars and workshops 4)Successful compliance of online teaching programme and CIE 5)Effective Implementation of Capability Enhancement Schemes</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
1) To construct new classrooms	The plan to construct the classrooms has been sanctioned in CDC.
2) To renovate a seminar hall	The infrastructure for the renovation of seminar hall has been purchased.
3) To start a competitive examination center	The M o U with Nalanda Academy has been signed that is utilized for guiding students whenever necessary.
4) To enhance library resources	New text books, reference books and journals worth Rs. 282853 were purchased and subscription for N. List was renewed.
5) To increase the number of computers and laptops	The 6 computers have been added in the computer lab.
6) To develop placement opportunities by increasing linkages and M o Us	New Mo Us have been signed to train the students related to employability skills.
7) To provide Professional skills based courses to students	In spite of the lockdown scenario the institute provided online training sessions for the Professional Skills based courses that are approved by Shivaji University, Kolhapur.
8) Encourage students to enroll with SWAYAM courses	The students were informed about the MOOC by SWAYAM and some of the students have registered or completed online courses.
9) Enhance the use of e resources and encourage the faculty to prepare e modules	The faculty tried to prepare e-content in the text form or in the form of slides as well as videos wherever necessary and telegram channel, Google meet platforms were employed for communication.
10) Activate the Incubation and start up centre	Incubation Center though at its initial stage has been utilized

	for generating innovative ecosystem for organic and sustainable development of the institution.
11) To organize Seminars, workshops or conferences	Need based Webinars/Workshops or training programmes have been organized for students, faculty and administrative staff.
12) Effective implementation of Online Teaching- learning and evaluation Mechanism	The very effective mechanism with the use of different ICT tools was materialized to implement the teaching learning and evaluation process.
13) Sanction for the proposal of B. Com. (Entire) IT Program	The institution received sanction from Shivaji University Kolhapur for introducing B. Com Entire IT Programme from the academic year 2021-22.
14) Following activity calendar for curricular-co-curricular enrichment	Though the stipulated schedule of the activity calendar formed by IQAC could not be followed strictly due to lockdown restrictions and schedule uncertainties, the essential curricular and co-curricular activities were rigorously reviewed and organized by the various Associations.
15) Undergoing the Process of ISO Certification	The institution successfully underwent the exercise of ISO certification and received the recognition on 1 January, 2021.

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
College Development Committee	23/12/2021

<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020	21/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1 105

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1 2091

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **584**

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **607**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 **23**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **40**

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>105</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2091</b>
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>584</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>607</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>23</b>
<b>File Description</b>	<b>Documents</b>
Data Template	No File Uploaded



3.2	40
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	1367724
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	66
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows curriculum designed by the affiliated University for its each programme. However, while delivering the curriculum the institution has formed a well -defined and structured mechanism that ensures the effective delivery of curriculum. The following are the steps taken for it:

- 1) Formation of the Curriculam Policy and its publication on website.
- 2) Communication of titles of the courses under each programme at the time of admission through the Prospectus.
- 3) The syllabus made available on the website and in the library
- 4) Preparation of Academic-Activity Calendar by IQAC in consultation with the faculty and its communication through website and college annual report as well as in the library

- 5) Acquaintance of POs, PSOs and COs to the students through induction programme and website
  - 6) Preparation of Time table, its communication to the students and strict adherence in its implementation
  - 7) Preparation of teaching Plan in tune with university
  - 8) Organisation of curricular-co curricular activities
  - 9) Organization of bridge courses if necessary
  - 10) submission of Syllabus Completion Reports
  - 11) Implementation of Curricular co-curricular activities
- Review of the procedure by the head of the institution

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.venkateshcollege.com/pdf/Academic%20Calendar%202020-21%20(1)%20(1).pdf">http://www.venkateshcollege.com/pdf/Academic%20Calendar%202020-21%20(1)%20(1).pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The "Academic Calendar" has been seen as the essential document for the effective management and execution of the curricular, co-curricular and other activities of the college. Hence the institution takes keen efforts to prepare the Academic and Activity Calendar prior to the commencement of the academic year. The head of the institution monitors the action plan of each department rigorously. The different departments and associations are structured to implement the activities planned in the calendar. The Academic calendar incorporates the tentative schedule of the internal evaluation. The institution has formed an examination committee that further tries to follow the schedule. In its decentralized structure this committee functions for semester wise University examinations as well as University internal examinations and Continuous internal evaluation. The following mechanism is set to conduct continuous internal evaluation in tune with the academic calendar:

1) Planning of the CIE in IQAC

2) Publication of academic calendar in college annual report and on website

3) Discussion about the nature and evaluation with faculty in the committee meeting

4) Communication about the examination to the students through notice and by each course teacher

5) Evaluation and discussion of the CIE results to the students by the concerned teacher (Due to lockdown period and subsequent change in the academic year the CIE was conducted through online mode)

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf">http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

225

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

One of the very important objectives of education is to make the students responsible citizens of the nation by making them aware about the issues related to professional ethics, gender equality, preservation of environment and its sustainability, human values like religious tolerance, peace and non-violence, brotherhood etc. In this regard the institution has framed the following mechanism:

- 1) Publication of Core Values of the institution that highlights these issues
- 2) Communication of Core values to all stakeholders of the institution through website
- 3) Preparation of the list of the courses that address such issues
- 4) Teaching of the Course on Environmental science to B.Com and BBA students as prescribed by the university
- 5) Seeking active participation of students to highlight importance of such issues
- 6) Observation and celebration of certain days relevant to these issues

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

110

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.venkateshcollege.com/pdf/student2021.pdf">http://www.venkateshcollege.com/pdf/student2021.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.venkateshcollege.com/pdf/1.4.1%20ATR-Feedback.pdf">http://www.venkateshcollege.com/pdf/1.4.1%20ATR-Feedback.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**2091**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**304**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The advance and slow learners are identified at the entry level of the programme. One of the means used for it is the merit list

prepared at the time of the admission. Besides that subject wise performance of the students is also tested through diagnostic test in written or oral form at the beginning of the course. The results of the unit tests or the surprise tests conducted by the subject teachers help to identify such students at micro level. Apart from that the classroom co-curricular activities conducted by the teachers becomes an additional source to highlight the learning level of the students. In connection to these certain programmes are organized in the institution to enhance their learning abilities. Besides that the Result Analysis is also used as a concrete tool to identify the learning level. The following programmes were organized for both Advance and slow learners during the academic year 2020-21:

Programmes:1) Diagnostic tests in oral/written form

- 1) Bridge Course for non-commerce students
- 2) Revision and supplementary Question Bank for practice
- 3) Counselling Lectures by invited guests for both types of learners
- 4) Book bank scheme for advance learners from economically backward section of society

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2091	23

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences



Teaching, learning and evaluation is the crux of education system. A role of teacher from driller to facilitator has become very essential in the student centric teaching methods. Keeping in view this changed role of a teacher, the institution has developed a systematic teaching mechanism that gets reflected from the rubrics given below:

A) Inclusion of activities relevant to subjects in the teaching plan

B) PPT slides Making by students as experiential learning

C) Writing of home assignments or projects based on syllabus

D) Use of blended class concept through e resource

E) Participative activities of peer learning

F) Presentation of wall papers by students on curricular, co-curricular or value inculcation related topics

G) Online worksheets as problem solving methods

H) Organization of competitions for students

In the academic year 20-21 these activities were conducted online.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools have become the additional support in the teaching learning process. They help to enhance learning experience of the students through audio-visual means. Along with the conventional methods of teaching the institution uses ICT tools for better experience of learning. In the academic year 2020-21, ICT based tools turned to be the core part of teaching-learning experience. The institution made the maximum utilization

of these tools for the whole academic process. They can be listed as below:

- 1) Power point presentation through projectors at physical classrooms and through screen sharing at online mode
- 2) Use of Telegram app as a means of communication for circulars/notice
- 3) Use of Google meet for conducting online teaching
- 4) use of google forms/flexi quiz for CIE as well as internal examination process of University and sharing question banks/worksheets
- 5) Sharing of e-content prepared by the subject teachers
- 6) Use of e- resources as additional sources for learning experience
- 7) Use of Videos by the teachers for teaching-learning purpose
- 8) Internet facilities for sharing e- resources and live experience
- 9) Subscription to N List to avail the faculty the wider e- resources etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

176

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution conducts internal assessment of the students at two levels: 1) Internal Evaluation as a mandatory framework of University examination and continuous internal evaluation as the institution formulated practice. The institution observes the well planned mechanism for both types of examinations. The institution has formed Examination Committee that is further divided into sub-committees for University Internal Assessment and CIE. The nature and pattern of examination is communicated to the students in advance and is followed as per university guidelines prescribed in the concerned syllabus.

**Conduct of University Internal Assessment:**

The schedule for the examination is communicated to students in advance through college notice board and students groups. The students are repetitively informed about it. In case of any genuine difficulty, the students are asked to apply to Examination Grievance Committee of college and are helped to resolve the issues as per the university rules and guidelines.

**Conduct of CIE:** The students are informed about CIE through prospectus and at the time of the induction programme. The formalized CIE schedule is tried to be followed and online tests are conducted and answers are discussed in the next lecture to help students overcome mistakes and present themselves well in university examination

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf">http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the final year of B. Com, BBA and M. Com the university has prescribed internal assessment in the form of oral examination/ project work/ Home Assignment. The institution conducts these examinations with transparent and well-structured mechanism. At the same time Grievance redressal committee is also formed to look after the issues related to internal examination. The committee list is communicated to the students. In spite of that if there are any grievances, students are asked to apply to the grievance redressal committee. The track record of each issue is maintained in the office. Besides that the issues are immediately addressed to the university and a rigorous follow up is taken by the examination committee and the administrative staff. All the correspondence is communicated to the concerned student in time so as to avoid his/her educational loss. The instance of the time bound and efficient functioning of the institution may be seen from one of the cases where the correction of the internal marks for one of the girl students was communicated to the university immediately and the case was resolved in time that resulted in student's achieving the 8th rank in the university merit list.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf">http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution runs the Commerce and Management related programmes named B. Com, BBA and M.Com. Syllabi of each programme are designed by the university. The meeting of the faculty is conducted to inform and discuss about the revised syllabus and its specific expected objectives. The syllabus copy of each programme

is kept in the college library and also on the college website. The document of Programme outcomes, Programme specific outcomes and Course Outcomes is prepared by the head of the commerce department. The institution takes the following steps in this regard:

1. Document of POs, PSOs and CSOs is published on the website.
2. Induction/Orientation Programme is organized for it
3. Respective subject teacher specifies it in the beginning of the course
4. Unit-wise outcomes are also discussed to the students as everyday part of teaching learning strategy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.venkateshcollege.com/pdf/Po.%20PSO%20and%20Cos%20of%2020-21.pdf">http://www.venkateshcollege.com/pdf/Po.%20PSO%20and%20Cos%20of%2020-21.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation and assessment form the bedrock of any educational process. The whole teaching and learning process at the end is considered successful when it concretizes the attainment of what has been achieved by the participants of this process. The methods and techniques to measure the achievement varies in connection to its outcomes. Hence the institution has evolved various means through which the students' performances can be evaluated.

**Quantifying Direct Methods:**

The institution uses certain quantifying direct parameters to assess students' outcome related to Courses and Programme they learn.

A) Result Analysis of University examination

B) Students performance in the Continuous Internal Evaluation

**Qualitative, Indirect Methods:**

The specific course outcomes that are related to the holistic

development of the students are tried to be measured through certain indirect qualitative methods:

A) Summative assessment in the class by giving them small tasks/exercises on the topics taught

B) Oral / Ppt presentation by students after completion of the units/modules

C) Organising informal quizzes / competitions after completing the topics

D) Analyzing student behavior in their participative teaching learning process

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

573

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.venkateshcollege.com/pdf/Student%20Satisfaction%20Survey%2020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0



File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is always keen to inculcate innovative spirit among students and it is one of the core objectives of the institution. It believes in creating an academic ambience for stakeholders that initiates in building platforms for creation and transfer of knowledge . One of the means used for it is organization of workshops, seminars or conferences for the faculty and the students . Sharing of knowledge in such academic endeavours has been seen as one of the helpful tools to create and transfer knowledge. The institution also encourages the students and faculty to attend such conferences or seminars under students and faculty exchange. The students undergoing research projects are provided an opportunity to do the primary data based research that may help students to create society based knowledge. The faculty is also encouraged to contribute in the area of research by writing research articles. In the academic year 20-21 the institution took following steps in direction of boosting for creation and transfer of knowledge:

1. Academic and Industry Conclave on Start Up Ecosystem
2. Organisation of Workshops/Seminars
3. Publication of Conference Proceedings with ISBN on College Website
4. Publication of Research articles by faculty

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Webinar%20-VMI.pdf">http://www.venkateshcollege.com/pdf/Webinar%20-VMI.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="http://www.venkateshcollege.com/research.php">http://www.venkateshcollege.com/research.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution considers its responsibility towards the society and is always involved in sensitizing the students towards social issues. In the academic year 2020-21 the world underwent the disastrous effects of Covid 19. In this scenario the institution extended its participation in the society. Though physical participation was restricted the institution made use of online mode wherever possible to create awareness among students. The following activities were organized by the institution for sensitizing students towards various social issues.

1. Online quiz by Medical Club and IQAC to create importance of following rules of social distancing in the second wave of Corona
2. organization of Webinar on Sports, Health and Diet.
3. Observation of Kranti Din
4. Use of online platform to express students' reactions about Corona through different art forms

The organization of these programmes leads to inculcate social responsibility among students and provide them an opportunity to take their share in building nation as responsible citizen.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Report%20on%20Extension%20Activities%20Final.pdf">http://www.venkateshcollege.com/pdf/Report%20on%20Extension%20Activities%20Final.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

94

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

98

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is located at the heart of Ichalkaranji city. It functions from its own separate building. It comprises of the essential infrastructure to cater to the day to-day functioning of the institution such as an administrative office, principal's cabin, separate staff rooms for B.Com and BBA faculty, and separate washrooms for girls and boys. It has constructed special ramp for physically disabled students. The water cooler with purifier has been installed to provide clean water to the students. The institution is also keen to provide the better academic facilities to the students to enrich their learning experience. It consists of 13 classrooms, one seminar hall and one smart class. The classrooms are well equipped with ICT infrastructure that make use of projector, laptop, and other necessary equipment. There is a spacious library and separate reading rooms for boys and girl students respectively. It has a computer laboratory with essential learning based software. Apart from these basic amenities the institution has one seminar hall and NSS room as well as gymkhana to promote other skills and talents of the students. The institution makes an optimum utilization of the available space to cater to the needs of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Along with the curriculum enrichment, the institution encourages its students in developing their potential in sports and culture. The students of the institution have bagged several prizes in different competitions conducted at university, state, regional or national levels. In this regard the college has separate Gymkhana Committee and the Cultural Committee. The teacher in charge takes responsibility of informing students about various competitions held in-house and off the campus regarding sports and culture. The institution organizes various cultural programmes, especially for girls.

Sports facilities:

- 1) Formation and Coaching for various sports teams of girls and boys students
- 2) Gymkhana (Hall): the place made available by the parent institution
- 3) Cricket kit ( inclusive of Bats, stumps, leather ball dress,)
- 4) Badminton kit
- 5) Swimming kit
- 6) Volley balls
- 7) Yoga kit
- 8) Kabaddi Kit
- 9) First aid kit
- 10) Resources made available from municipal corporation for practice in sports.

**Cultural Facilities:**

- 1) Musical instruments
- 2) Stage properties whenever necessary
- 3) Provision of appointing special trainers and assistance for certain cultural activities and participation in competition
- 4) Auditorium cum hall for practice and presentation

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/4.1.3ICT%20Classroom%20photos.pdf">http://www.venkateshcollege.com/pdf/4.1.3ICT%20Classroom%20photos.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2156635



File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: Library**
- **Nature of automation (fully or partially): Partially**
- **Version: 3.0**
- **Year of Automation: 2011-12**

The institution has a spacious library with integrated library management system for its smooth functioning. It has an OPAC system. The library is partially automated with "Library" software from Biyani Technology. It has '3.0' version and has been in operation since 2011. The library has subscription for N List that facilitates multiple e-resources. The institution purchases text books, reference books and subscribe for journals and magazines to enhance the knowledge resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<b>Nil</b>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**288753**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

**60**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The institution has the following IT infrastructure:**

**1) Desktops**

**2) Laptops**

3) Overhead projectors

4) Printers

5) Xerox machine

6) Digital camera

7) Wi-Fi Connectivity

It makes use of various Software for following purposes:

1) Admission and student support,

2) Finance and Accounting,

3) Examination,

4) Library automation and

5) Tally Courses

All these facilities and software are updated regularly at its stipulated time. In the academic year 2020-21 the institution updated IT facilities by adding optic fiber line to make online teaching learning easier and effective from the institution premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1255087

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words:

**Response:**

The institution has well-defined and specific "Maintenance Policy" effectively monitored by the management and the head of the institution. It follows a particular system:

**Academic and support facilities:**

1) Budget allocation for purchase of academic facilities

2) Cleanliness of classrooms and regular maintenance by attendants

3) regular maintenance of teaching learning aids and apparatus

**Library Facilities:**

1. Specific budget allocation for Library & Formation of  
Advisory Committee

2. 2) Regular renewal of LMC and e resources

3) Borrow Card system and No dues system

4) Stock taking and maintaining record of books

5) Purchase of Text books, supplementary and reference books as  
per recommendations by staff and students

**Physical Facilities:**

Budget Allocation for Physical Facilities as well as Sports for  
every financial year.

2. Sanction for the Budget from Management.

3. Maintenance of budget Accounts and its timely Audit

4. Formation of committees from the Academic and the  
administrative staff

5. Regular payment of A. M.C. for different software and Internet  
connections.

6. Arrangement of regular visits of computer technicians for  
maintenance.

7. Work Distribution to support staff for cleanliness and neatness  
of campus

**Laboratories:**

1) Updating and renewal of computer software & equipment

2. Visit of the technician for regular maintenance

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Policy%20Document%20of%20Maintenance%20of%20Infrastucture.pdf">http://www.venkateshcollege.com/pdf/Policy%20Document%20of%20Maintenance%20of%20Infrastucture.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1073

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

23

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.venkateshcollege.com/pdf/5.1.3%20Capability%20En.%20Programmes.pdf">http://www.venkateshcollege.com/pdf/5.1.3%20Capability%20En.%20Programmes.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**204**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**204**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

103



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

15

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As students are the major stakeholders of the institution their engagement has always been considered essential in various administrative, and other activities. The institution encourages student participation in the composition of certain statutory bodies defined and guided by government/ university guidelines. The following committees incorporate student representation in its constitution:

- 1) Student Council\*
- 2) Internal Quality Assurance Cell
- 3) Internal Complaint Committee
- 4) Grievance Redressal Committee

(Due to Covid19 outbreak and the subsequent lockdown university did not declare the circular related to formation of student council). Apart from these statutory committees the students are provided opportunities in organizing various curricular and co-curricular activities. The institution consists of various Associations that organize curricular or extra-curricular events. The students are shouldered the responsibilities of coordinating such programmes. They also participate in coordinating and monitoring class activities such as group discussion, peer learning Ppt presentation and arrange the necessary resources for classroom and curricular activities. They help to maintain the record of such activities.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/IOAC%20Composition%2020-21.pdf">http://www.venkateshcollege.com/pdf/IOAC%20Composition%2020-21.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumni Association of the college is its one of the vibrant supportive systems. It is named as Venkateshian. The association has been registered in the year 2016(Under Association of Intention.) It has the executive body which participates in the developmental plans of the institution. The Association contributes in various ways to the college. The members of Alumni Association are representatives in the Statutory Bodies of the college such as Internal Quality Assurance Cell, College Development Committee that help in designing the quality policies and developmental plans of the college. The ways Alumni Association contributes to the college are as follows:

1) Guidance by the Alumni to students through guest lectures: In

the academic year the Alumnus Miss Anjali Dark guided students on "CA Career" whereas alumnus Mr. Prafulla Chavan shared his experiences on preparing for competitive examination under the programme "Meet the Alumnus".

2) Feedback by the Alumni: In the academic year 2020-21, in total 45 Number of alumni responded to online feedback.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/5.4.1%20Alumni%20Executives.pdf">http://www.venkateshcollege.com/pdf/5.4.1%20Alumni%20Executives.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Policies, perspective strategic plans and execution of them through good governance help the institution to materialize its vision, mission and the core objectives. The institution envisages to become a distinct quality college invigorating self-reliant students with academic excellence and social awareness. In pertaining to this vision the institution has designed quality policies. In connection to the quality policy, the institution receives major contribution by its teaching faculty. Faculty is involved in several statutory bodies like College Development Committee, Internal Quality Assurance Cell, Purchase Committee, Library Advisory Committee, Admission and Prospectus Committee etc. where decisions regarding the student teacher development are taken unanimously. They help in administering and implementing the various plans that lead towards the qualitative growth of the college. Many Committees and sub committees are formed to incorporate each member of faculty that contributes in achieving the objectives of the institution. The day to-day functioning is

effectively administered where in charge of the committees is given a free hand to enact as per requirement of the situation. The decentralized policy, the updating of the faculty and the infrastructure are given priority that help to lead towards the vision, mission and the core values of the institution.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/vm.php">http://www.venkateshcollege.com/vm.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a definite decentralized organogram that functions effectively for the management of the institution. The representative from each stakeholder participates in the administrative and academic mechanism further contributing towards the achievement of the vision and mission of the institution. Several Academic and Administrative activities are functioning due to decentralized and participative Management of the college. It is illustrated with the following case study:

Organization of Interdisciplinary National Webinar on "Employment, Entrepreneurship and Extension" ( 28th August, 2021)

1. A proposal to organize webinar was discussed with CDC and IQAC members.
2. The IQAC Coordinator was shouldered the responsibility of being the convener of the webinar.
3. Collaboration with Shivaji University was sought to organize the event
4. The Coordinating and organizing committees and sub-committees inclusive of faculty members and administrative staff were formed .
5. The Paper presentation tracks were framed and executed by concerned committees
6. The technical support was sought by the university department regarding organization of webinar (registration link, Feedback link and WebEx platform etc.)
7. Research Committee and Proceedings Committee scrutinized the received papers
8. The proceedings of the webinar were edited by the paper

presentation and proceedings committee and published on  
institution website

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Mgt.%20&amp;%20Gov.%20Policy.pdf">http://www.venkateshcollege.com/pdf/Mgt.%20&amp;%20Gov.%20Policy.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Planning, monitoring and execution are the watchwords of the institutional management. In this direction, the short term and long term goals are set and definite steps are taken to materialize them. By considering the high demand ratio of the admission to the institution and need of introducing the skill based degree programme in the present scenario the institution planned to introduce B.Com IT programme from the academic year 2020-21. The proposal regarding it was sent to university in the year 2019-20. The institution was visited by the university committee and recommended for certain compliance. The recommendations were discussed in the CDC meeting and necessary action regarding the compliance was resolved to be taken immediately. After the fulfillment of the recommendations the proposal for the same was resubmitted to the university and the university nominated committee visited and recommended for the introduction of the programme. After the approval from the affiliated university and sanction from the government the said programme on non-grantable basis has been introduced from the academic year 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Strategic%20and%20Developmental%20plan.pdf">http://www.venkateshcollege.com/pdf/Strategic%20and%20Developmental%20plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Shri Narayanrao Babasaheb Education Society is one of the oldest educational institutions in the vicinity. Since its inception it has devoted to impart quality education to the students. The institution established its senior college, Shri Venkatesh Mahavidyalaya, Ichalkaranji, in the year 1983. Since then it has been functioning and strengthening its set up with effective administration. The institution has various institutional bodies that help to design policies, plans and implement them effectively and efficiently for the betterment of its stakeholders.

Board of Trustees, Governing Council function as the regulating Apex bodies of the institution. The head of the institution College Development Committee is headed by the chairman of the Governing Council and consists of the members as per the guidelines of the UGC and the affiliating university. The appointments and service rules are followed as per the government rules and regulations and as designed by the management of the institution accordingly. The CDC and the IQAC are constituted by including members that represent the institution's stakeholders who participate and contribute in designing the policies related to academic and infrastructure development which are further carried out by the respective heads of various committees

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/vm.php">http://www.venkateshcollege.com/vm.php</a>
Link to Organogram of the institution webpage	<a href="http://www.venkateshcollege.com/pdf/6.2.2%20Organogram.pdf">http://www.venkateshcollege.com/pdf/6.2.2%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non- teaching staff is a major human resource functioning in the higher education institution. Its welfare has been realized as one of the core values of the institution. The institution practices the following measures for the welfare of the faculty and administrative staff.

- 1) Regular filing of group insurance to university
- 2) Prompt forwarding of proposals related to medical reimbursement, Career Advancement, pension schemes, salary differences etc.
- 3) Financial support like personal loan with all legal procedure through N. B. Society's Cooperative Bank
- 4) Felicitation/Award to the wards of staff
- 5) Dividend at Diwali Festival
- 6) Sanction of DL/OD/CL with prior permission
- 7) Deputing the staff for upgradation of their skills and knowledge
- 8) Provision of Seed money for Teaching staff for promoting research culture
- 9) Greeting and Felicitation to faculty and staff at their special achievements, birthdays etc.



**10) Provision of Dress code to the attendants and peons at free of cost**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**3**

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Institution follows Performance Appraisal system for both teaching and non-teaching staff in the following way:**

**Appraisal System for Teaching Staff:**

At the end of the academic year the faculty is conveyed to submit Academic Self Appraisal Report with appropriate supporting documents to the office. The ASAR is verified by the concerned head of the department and is forwarded to the head of the institution for the approval. Apart from the standard ASAR form of appraisal the head of the institution reviews the performance of the teaching faculty in the staff meetings, through syllabus completion reports and report of the SSS as well as oral feedback by the different stakeholders.

#### Appraisal system for Non-teaching Staff:

Performance of the non- teaching staff is appraised through an administrative work Dairy particularly reviewed and maintained by the head of the institution. The institution has also prepared a Self-Appraisal Form for the administrative staff that is submitted to the head of the institution for review.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts financial Audit regularly. The external Financial Audit for the financial year April 2020 to March 2021 was conducted by the Institution nominated certified Chartered Accountant Mr. S. R. Shaha on 14-6-2021. The institutional budget details were well maintained and placed to the auditor. The mechanism for settling the objections regarding the financial issues is transparent and the detail documentation as maintained through the software is provided to settle the issues.

Apart from that the funds received by the institution from University under different schemes are accounted in the respective budget heads such as Lead College Scheme, Sports Budget, Examination Fees, NSS Department and the expenditure details are audited through the certified CA by the college internally and the audit statement for the same is submitted to the university.

The head of the institution takes full responsibility of the audit statement.

Along with the institutional audit there is a mechanism for the state government audit to be conducted by the joint director office of the specific region.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

21,52,519

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization policy of the institution is a well-defined statement that follows the systematic procedure regarding the mobilization of resources and its optimal utilization. The budgetary provisions for the academic and infrastructural expenses are discussed and approved in the statutory committees like College Development Committee, College Purchase Committee, Library Advisory Committee, etc. and the expenditure details are assessed and supervised by the head of the institution. The Institution receives funding from various sources:

Central Government (RUSA, NSQF)

State Government ( Salary Grants, scholarships)

Affiliated University (Lead College Scheme, NSS, Examination Expenses etc.)

Non-Government bodies (Management fund, philanthropies, Alumni fund etc.)

The financial resources raised from these different sources are maintained with appropriate budget heads and the available funds are optimally utilized for the development of the academic and infrastructural facilities of the institutional stakeholders or for organization of the academic and co-curricular events. The accounting of such resources and their expenditure is audited through external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell plays a crucial role in institutionalizing the quality assurance strategies that are discussed in IQAC meetings and implemented through academic and administrative set up. Among the many quality policies initiated by the IQAC in the academic year 2020-21, the following two are illustrated as case study:

### Practice I: Online Feedback and Student Satisfaction Survey:

The institution had been collecting feedback from different stakeholders in hard copy. Since the academic year 2019-20 the IQAC has taken initiative in collecting Online feedback from the stakeholders and the student satisfaction survey. In the academic year 20-21 almost 1000 students participated in the survey and feedback and it has boosted IQAC to institutionalize this practice in the coming years.

### Practice II: Formalizing the CIE

Internal evaluation as a mandatory framework of university

examination has always been observed rigorously by the institution. The institution has also been conducting terminal examinations for evaluating students' progress. Now with the more formal mechanism and adherence to schedule the IQAC has helped CIE to become an institutionalized practice. In the first and II semester of academic year 2020-21, CIE was conducted by each subject teacher in the form of mid-term test and unit test.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/feedback.php">http://www.venkateshcollege.com/feedback.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The process of teaching -learning is of the prime concerns for the institution. The institution believes in student centric, communicative methodology of teaching -learning. In this connection the Internal Quality Assurance Cell of the institution has taken major initiative in reviewing and recording the improvement stages of teaching learning process.

1) ICT based learning and its review:

ICT based teaching is highlighted in the teaching methodology by IQAC. To make it a regular and institutionalized mode of teaching method, IQAC takes a review right from the teaching plan of the faculty. At the end of the semester ICT teaching report is submitted by the faculty to IQAC. The faculty is encouraged to use several e resources for teaching learning and power point presentation is utilized to enhance the students' learning experience. P.P.T slides of the faculty in soft copy are collected and e content is shared to the students through electronic platforms.

2) Co-curricular Classroom activities:

The institution believes in the holistic development of the students through education. In connection to it, IQAC always takes lead in planning such co-curricular and extra- curricular activities in classroom as well as through organizing certain

competitions and programmes. They are planned and implemented by the concerned teachers in tune with their syllabi. The activity reports are collected by the IQAC and the students feedback as well as satisfaction survey are taken to review the outcome of the measures followed by the institution.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/ict2021.pdf">http://www.venkateshcollege.com/pdf/ict2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For years together, the institution has been observing the gender equality and has a definite policy towards it. It has a statutory Internal Complaint Committee that promptly looks after gender sensitization and awareness in the college. The special platform

named 'Girls Forum' has been established in the college that attempts in promoting gender equality. There is a large number of girls enrollment in the institution due to safe and secure environment . The college has twenty four hours CCTV surveillance for the safety of the girl students. The Separate common room and reading room facilities are provided to the girl and boys students. The parking slots are even provided separately for girls and boys. Special yoga training programme for the girl students is arranged every year under capability enhancement scheme. The co-curricular activities related to gender equality issues such as drawing Rangoli, writing essays/ participation in elocution competition, wall paper presentation etc. were conducted to create awareness among the students. Students were encouraged to participate in national webinar under Beti Bachao Beti Patho Abhiyan conducted on 20 & 21 October 2020 by SUK. The workshop on Gender Equality at Workplace was organized on 10th August, 2021.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf">http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf">http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**



The waste management facilities for degradable and non-degradable waste at the institutional level are as follows:

**Solid waste management:** The dustbins at every floor and in the premises are kept to maintain cleanliness. The day to-day wet and dry garbage is cleaned and collected into separate coloured dustbins and is handed over to the municipal corporation that runs a garbage collection vehicle.

**Liquid waste management:** The drainage pipes of the waste water are connected to the Municipal Corporation sewage system. The regular maintenance is kept to avoid the harm to the stakeholders and environment.

**E-waste management:** The e- waste that includes the dead stock of the various electronic gadgets and devices are handed over to the authorized vendor for its dismantling or recycling as per requirement. The hazardous e wastage is removed and regular maintenance of the e-goods and products is done.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**C. Any 2 of the above**

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Quality policy statement and the core values of the institution exemplify the inclusive attitude of the institution and it has got reflected in the academic and administrative mechanism of the college. In accordance with these values the institution takes many initiatives in providing inclusive environment. The details of them are as follows:

- 1) The institution has enrollment of the students from various linguistic, cultural and socioeconomic diversities and observe the communal harmony in day to- day life.
- 2) The college has established Literary Association that aims to inculcate these core values through various activities
- 3) Celebration of Marathi Bhasha Gaurav Din (27 February,2021)
- 4) Cultural Programme and Invited talk on "Shivaji Beyond the Sword and Shield"

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In tune with the very motto of the institution " Satkriya Aacharavi" (Promise to righteous Deeds") the vision, mission and the objectives of the institution are defined that aspire to make students responsible citizen with ethical and moral values. Given below are some of the measures towards sensitization of students and employees to constitutional obligations:

1) There is a compulsory non-credit course prescribed by the affiliated university on "Democracy, Election and Good Governance" at the I year degree programme and "Indian Constitution" at the final year degree programme in self- study mode. The institution provides its syllabus to students in the library and makes them aware of these concepts.

2) Celebration of Independence Day and Republic Day

3) Workshop on Fundamental Rights and Their Protection (19-3-2021)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://www.venkateshcollege.com/pdf/7.1.9%20Sensitization%20Activities.pdf">http://www.venkateshcollege.com/pdf/7.1.9%20Sensitization%20Activities.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to** A. All of the above

**the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration and organization of various national and international commemorative days helps institution to cultivate and enhance the human values and ethics among the students. The institution has the following committees that take initiatives in organizing such events at the institutional level.

- 1) National Service Scheme
- 2) Commerce Association
- 3) Accountancy Association
- 4) Economics Association,
- 5) English Association
- 6) Literary Association

In the academic year 2020-21 the following activities were organized by the institution:

1. International Yoga Day
2. Rajashri Shahu Maharaj Jayanti
3. Observation of Hutatma Din( Martyrdom Day)

4. Celebration of Chh. Shivaji Maharaj Birth Anniversary
5. Observation of Sant Gadage Maharaj Jayanti
6. Birth Anniversary of Dr. Babasaheb Ambedkar
7. Vachan Prerana Divas
8. Teachers' Day
9. Shivrajyabhishek Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Document of Best Practices implemented in the Academic Year 2020-21

Planning and Implementation of curricular, co-curricular and the extracurricular activities are the essential components of the qualitative enrichment of the students' learning experience. In this regard the institution has been practicing certain definite activities and initiating some others consistently through the initiatives of CDC and IQAC. Besides following the set activities, the institution planned to execute the following activities in the academic year 2020-21 with specific efforts.

1. Continuation of Professional Skills based Certificate Courses
2. Present Yourself Digitally

### Best Practice I

Title of the Practice: Continuation of Professional Skills based

## Certificate Courses

**Introduction:** Developing employability and professional skills of the students has been seen as a need of time. From the academic year 2019-20 the institution planned to introduce the university approved skill and employability enrichment short term courses. However due to pandemic situation the day today teaching learning procedure got affected at the largest level. In such situation helping students to sustain in the educational environment was crucial.

### Objectives of the Practice:

1. To provide opportunities to develop employability skills
2. To encourage students to develop communication skills
3. To enhance the professional skills of Accounting with Tally, income tax, and event management
4. Value addition to the students' personality development

### The Context:

In the pandemic situation every sphere of life has got affected. In such a scenario keeping students update with the employable and professional skills was seen as an essential duty of the institution. Therefore, despite the adverse situation the institution tried to encourage students to enroll in these courses.

**The Practice:** The following steps were taken to achieve the set objectives behind the practice.

1. Proposals to University were sent for approval.
2. Students at the time of regular online classes were counseled the faculty and the benefits of the courses were conveyed to the students.
3. Details of the courses were published in Prospectus of the college.
4. The semester wise schedule of courses was planned and executed.

5. Students were registered for respective courses through Google forms.
6. Telegram groups of the respective courses were formed by the concerned course coordinator.
7. Online Courses were conducted through Google Meet platform.
8. Practical components of the courses were practiced when the rules and regulations of Covid 19 were relaxed by the government in observance of social distancing.
9. In total 7 Professional Skills based Courses were introduced in the academic year 2020-21.

**Success Rate:**

- 1) In spite of the pandemic situation 225 students registered for the courses.
- 2) The content of the course enriched their knowledge of Degree Courses as the courses like "E-Banking and E-Payment" or "Introduction to Income Tax" provided additional and advance components in the syllabus.
- 3) The Courses like Personality Development and Communication and Presentation Skills helped to receive the value addition to their basic Degree Programme.

**Problems Encountered and Resources Required:**

**Problems:**

1. Continuous lockdown situation lengthened the course duration and commencement and closure of them.
2. Sometimes students though registered for courses could not join due to network issues and availability of smartphone that affected their status of the compliance of the course.

**Resources Required:**

1. Internet Connectivity



2. Language Laboratory

3. Online methods and resources in case of the compliance of certain course work.

Best Practice II

Title: Present Yourself Digitally

Introduction: The pandemic situation of the Covid 19 and the subsequent lockdown announced in March 2020 has affected the world in an unmeasurable way. It questioned the adequacy of the existing means and modes of communication. However, it also opened up several new possibilities of exploring other means of communication at the same time. Education field is no exception to it. The virtual classrooms started to help teachers bring the whole arena of teaching process at their hand. But we know that until student steps into that world the complete exercise of teaching process remains unfulfilled. Shri Venkatesh Mahavidyalaya has always been a student centric institution that provides its students various opportunities to widen their learning experience. In the pandemic situation physical co-curricular and extra-curricular classroom activities were not possible. In spite of that the institution encouraged students to utilize the digital modes to participate and enhance their learning experience.

Objectives of the Practice:

1. To help students sustain in the learning mainstream in the pandemic affected environment
2. To encourage use of IT for communication
3. To help students explore e resources for widening their learning experiences
4. To provide them opportunities of participation in self expression
5. To make them aware of the soft skills relevant to digital world

The Context:

Online learning was inevitable in the academic year 20-21. It was challenging on the part of students especially for the newly admitted students. They had a very little exposure to the teaching learning mechanism of the institution. Sometimes there were issues regarding internet range and availability of smartphones. In such cases providing them opportunities to participate actively in the virtually communicated world was one of the essential needs of the students.

**The Practice:**

1. The institution formed Class wise and Association wise telegram groups for student.
2. Online Competitions and activities were communicated through them.
3. Students were guided to use modes of IT for e-communication such as preparing PPT Slides, Videos, Sending text files through e mail attachments or telegram group

The technical guidance was provided to the students whenever necessary.

Due to very conscious efforts taken by the faculty the institution could encourage students to participate in this whole endeavour. In the academic year 2020-21 students participated in the following activities through digital mode by using IT tools.

1. Speech Presentation in the virtual class on 'Celebration of Teachers' Day'
2. Preparation of Videos on the topic "Most memorable Book in My Life" on the occasion of 'VachanPrerana Divas'.
3. Participation in Wall paper Competition, making Slogan Competition based on Effects of Corona
4. Preparing Sketches, Drawings on social issues and their e-communication
5. Participation in Preparing Advertisement Competition
6. Participation by preparing videos in singing and dance competitions

7. Participation in online mode in the competitions such as Drawing rangoli, Mehandi, Hairstyle, English and Marathi handwriting, Elocution.

**The Success Rate:**

The practice became successful as lots of students participated in these activities and presented themselves digitally.

The three of the girl students also participated in District level online Youth festival organized by the affiliating university and two of them achieved ranks in the district level competitions.

One of the students named Prathamesh Indulkar was invited to deliver an online talk on environmental issues and human values in the institution organized programme. Now he has himself started preparing his own motivational videos and has been receiving a good response on social media.

**Problems Encountered:**

1. Availability of smart phones for students
2. Technical issues related to internet range

**Resources Required:**

1. Computers with internet facility
2. Human resources to communicate and follow up the whole procedure.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.venkateshcollege.com/pdf/Best%20Practices%2020-21.pdf">http://www.venkateshcollege.com/pdf/Best%20Practices%2020-21.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In tune with its vision, core values and the quality policy of the institution Shri Venkatesh Mahavidyalaya, Ichalkaranji has been imparting quality education for last 38 years in the stream of Commerce and Management. With its visionary Management Body, expert and dedicated teaching faculty and prompt and punctual administrative support the college has made noteworthy efforts in achieving its significant place in the jurisdiction of Shivaji University, Kolhapur. The distinctive and thrust area of the college is its Teaching-Learning and Evaluation process. The distinctiveness of the institution can be measured through the persistent outcome in the academic year 2020-21.

- 1) ISO 9000: 2015 certification in the academic year 2020-21 as a consequence of quality education.
- 2) Award of "Quality College" by Shivaji University for the three consequent years i.e. for the academic year 2018-19, 2019-20 and 2020-21 in the Semi-urban area.
- 3) 18 students received Shivaji University merit Scholarship amounting to Rs.1, 20000.
- 4) 267 students received Central sector scholarship amounting to Rs. 2790000
- The alumni of the college namely Anjali Darak has cleared C.A examination and Radhika Bhutada has passed C.S. examination whereas remarkable number of students have cleared CA Foundation or Intermediate examination.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows curriculum designed by the affiliated University for its each programme. However, while delivering the curriculum the institution has formed a well -defined and structured mechanism that ensures the effective delivery of curriculum. The following are the steps taken for it:

- 1) Formation of the Curriculum Policy and its publication on website.
  - 2) Communication of titles of the courses under each programme at the time of admission through the Prospectus.
  - 3) The syllabus made available on the website and in the library
  - 4) Preparation of Academic-Activity Calendar by IQAC in consultation with the faculty and its communication through website and college annual report as well as in the library
  - 5) Acquaintance of POs, PSOs and COs to the students through induction programme and website
  - 6) Preparation of Time table, its communication to the students and strict adherence in its implementation
  - 7) Preparation of teaching Plan in tune with university
  - 8) Organisation of curricular-co curricular activities
  - 9) Organization of bridge courses if necessary
  - 10) submission of Syllabus Completion Reports
  - 11) Implementation of Curricular co-curricular activities
- Review of the procedure by the head of the institution

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.venkateshcollege.com/pdf/Academic%20Calendar%202020-21%20(1)%20(1).pdf">http://www.venkateshcollege.com/pdf/Academic%20Calendar%202020-21%20(1)%20(1).pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The 'Academic Calendar' has been seen as the essential document for the effective management and execution of the curricular, co-curricular and other activities of the college. Hence the institution takes keen efforts to prepare the Academic and Activity Calendar prior to the commencement of the academic year. The head of the institution monitors the action plan of each department rigorously. The different departments and associations are structured to implement the activities planned in the calendar. The Academic calendar incorporates the tentative schedule of the internal evaluation. The institution has formed an examination committee that further tries to follow the schedule. In its decentralized structure this committee functions for semester wise University examinations as well as University internal examinations and Continuous internal evaluation. The following mechanism is set to conduct continuous internal evaluation in tune with the academic calendar:

- 1) Planning of the CIE in IQAC
- 2) Publication of academic calendar in college annual report and on website
- 3) Discussion about the nature and evaluation with faculty in the committee meeting
- 4) Communication about the examination to the students through notice and by each course teacher
- 5) Evaluation and discussion of the CIE results to the students by the concerned teacher (Due to lockdown period and subsequent change in the academic year the CIE was conducted through online mode)

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf">http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**3**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

225

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

One of the very important objectives of education is to make the students responsible citizens of the nation by making them aware about the issues related to professional ethics, gender equality, preservation of environment and its sustainability, human values like religious tolerance, peace and non-violence, brotherhood etc. In this regard the institution has framed the following mechanism:

- 1) Publication of Core Values of the institution that highlights these issues
- 2) Communication of Core values to all stakeholders of the institution through website



3) Preparation of the list of the courses that address such issues

4) Teaching of the Course on Environmental science to B.Com and BBA students as prescribed by the university

5) Seeking active participation of students to highlight importance of such issues

6) Observation and celebration of certain days relevant to these issues

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

110

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.venkateshcollege.com/pdf/student2021.pdf">http://www.venkateshcollege.com/pdf/student2021.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.venkateshcollege.com/pdf/1.4.1%20ATR-Feedback.pdf">http://www.venkateshcollege.com/pdf/1.4.1%20ATR-Feedback.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

2091	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

304	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The advance and slow learners are identified at the entry level of the programme. One of the means used for it is the merit list prepared at the time of the admission. Besides that subject wise performance of the students is also tested through diagnostic test in written or oral form at the beginning of the course. The results of the unit tests or the surprise tests conducted by the subject teachers help to identify such students at micro level. Apart from that the classroom co-curricular activities conducted by the teachers becomes an additional source to highlight the learning level of the students. In connection to these certain programmes are organized in the institution to enhance their learning abilities. Besides that the Result Analysis is also used as a concrete tool to identify the learning level. The following programmes were organized for both Advance and slow learners during the academic year 2020-21:

Programmes:1) Diagnostic tests in oral/written form

1) Bridge Course for non-commerce students

2) Revision and supplementary Question Bank for practice

3) Counselling Lectures by invited guests for both types of learners

4) Book bank scheme for advance learners from economically backward section of society

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2091	23

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching, learning and evaluation is the crux of education system. A role of teacher from driller to facilitator has become very essential in the student centric teaching methods. Keeping in view this changed role of a teacher, the institution has developed a systematic teaching mechanism that gets reflected from the rubrics given below:

- A) Inclusion of activities relevant to subjects in the teaching plan
- B) PPT slides Making by students as experiential learning
- C) Writing of home assignments or projects based on syllabus
- D) Use of blended class concept through e resource
- E) Participative activities of peer learning

F) Presentation of wall papers by students on curricular, co-curricular or value inculcation related topics

G) Online worksheets as problem solving methods

H) Organization of competitions for students

In the academic year 20-21 these activities were conducted online.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools have become the additional support in the teaching learning process. They help to enhance learning experience of the students through audio-visual means. Along with the conventional methods of teaching the institution uses ICT tools for better experience of learning. In the academic year 2020-21, ICT based tools turned to be the core part of teaching- learning experience. The institution made the maximum utilization of these tools for the whole academic process. They can be listed as below:

1) Power point presentation through projectors at physical classrooms and through screen sharing at online mode

2) Use of Telegram app as a means of communication for circulars/notice

3) Use of Google meet for conducting online teaching

4) use of google forms/flexi quiz for CIE as well as internal examination process of University and sharing question banks/worksheets

5) Sharing of e-content prepared by the subject teachers

- 6) Use of e- resources as additional sources for learning experience
- 7) Use of Videos by the teachers for teaching-learning purpose
- 8) Internet facilities for sharing e- resources and live experience
- 9) Subscription to N List to avail the faculty the wider e- resources etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

176

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution conducts internal assessment of the students at two levels: 1) Internal Evaluation as a mandatory framework of University examination and continuous internal evaluation as the institution formulated practice. The institution observes the well planned mechanism for both types of examinations. The institution has formed Examination Committee that is further divided into sub-committees for University Internal Assessment and CIE. The nature and pattern of examination is communicated to the students in advance and is followed as per university guidelines prescribed in the concerned syllabus.

**Conduct of University Internal Assessment:**

The schedule for the examination is communicated to students in advance through college notice board and students groups. The students are repetitively informed about it. In case of any genuine difficulty, the students are asked to apply to Examination Grievance Committee of college and are helped to resolve the issues as per the university rules and guidelines.

**Conduct of CIE:** The students are informed about CIE through prospectus and at the time of the induction programme. The formalized CIE schedule is tried to be followed and online tests are conducted and answers are discussed in the next lecture to help students overcome mistakes and present themselves well in university examination

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf">http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf</a>

**2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient**

At the final year of B. Com, BBA and M. Com the university has prescribed internal assessment in the form of oral examination/ project work/ Home Assignment. The institution conducts these examinations with transparent and well-structured mechanism. At the same time Grievance redressal committee is also formed to look after the issues related to internal examination. The committee list is communicated to the students. In spite of that if there are any grievances, students are asked to apply to the grievance redressal committee. The track record of each



issue is maintained in the office. Besides that the issues are immediately addressed to the university and a rigorous follow up is taken by the examination committee and the administrative staff. All the correspondence is communicated to the concerned student in time so as to avoid his/her educational loss. The instance of the time bound and efficient functioning of the institution may be seen from one of the cases where the correction of the internal marks for one of the girl students was communicated to the university immediately and the case was resolved in time that resulted in student's achieving the 8th rank in the university merit list.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf">http://www.venkateshcollege.com/pdf/Exam.Policy%20(VMI)%20Final.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution runs the Commerce and Management related programmes named B. Com, BBA and M.Com. Syllabi of each programme are designed by the university. The meeting of the faculty is conducted to inform and discuss about the revised syllabus and its specific expected objectives. The syllabus copy of each programme is kept in the college library and also on the college website. The document of Programme outcomes, Programme specific outcomes and Course Outcomes is prepared by the head of the commerce department. The institution takes the following steps in this regard:

1. Document of POs, PSOs and CSOs is published on the website.
2. Induction/Orientation Programme is organized for it
3. Respective subject teacher specifies it in the beginning of the course
4. Unit-wise outcomes are also discussed to the students as everyday part of teaching learning strategy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.venkateshcollege.com/pdf/Po.%20PSO%20and%20Cos%20of%2020-21.pdf">http://www.venkateshcollege.com/pdf/Po.%20PSO%20and%20Cos%20of%2020-21.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation and assessment form the bedrock of any educational process. The whole teaching and learning process at the end is considered successful when it concretizes the attainment of what has been achieved by the participants of this process. The methods and techniques to measure the achievement varies in connection to its outcomes. Hence the institution has evolved various means through which the students' performances can be evaluated.

#### Quantifying Direct Methods:

The institution uses certain quantifying direct parameters to assess students' outcome related to Courses and Programme they learn.

A) Result Analysis of University examination

B) Students performance in the Continuous Internal Evaluation

#### Qualitative, Indirect Methods:

The specific course outcomes that are related to the holistic development of the students are tried to be measured through certain indirect qualitative methods:

A) Summative assessment in the class by giving them small tasks/exercises on the topics taught

B) Oral / PPT presentation by students after completion of the units/modules

C) Organising informal quizzes / competitions after completing

the topics

D) Analyzing student behavior in their participative teaching learning process

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

573

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.venkateshcollege.com/pdf/Student%20Satisfaction%20Survey%2020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is always keen to inculcate innovative spirit among students and it is one of the core objectives of the institution. It believes in creating an academic ambience for stakeholders that initiates in building platforms for creation and transfer of knowledge . One of the means used for it is organization of workshops, seminars or conferences for the faculty and the students . Sharing of knowledge in such academic endeavours has been seen as one of the helpful tools to create and transfer knowledge. The institution also encourages the students and faculty to attend such conferences or seminars under students and faculty exchange. The students undergoing research projects are provided an opportunity to do the primary data based research that may help students to create society based knowledge. The faculty is also encouraged to contribute in the area of research by writing research articles. In the academic year 20-21 the institution took following steps in direction of boosting for creation and transfer of knowledge:

1. Academic and Industry Conclave on Start Up Ecosystem
2. Organisation of Workshops/Seminars
3. Publication of Conference Proceedings with ISBN on College Website
4. Publication of Research articles by faculty

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Webinar%20-VMI.pdf">http://www.venkateshcollege.com/pdf/Webinar%20-VMI.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="http://www.venkateshcollege.com/research.php">http://www.venkateshcollege.com/research.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and

**papers in national/ international conference proceedings year wise during year**

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution considers its responsibility towards the society and is always involved in sensitizing the students towards social issues. In the academic year 2020-21 the world underwent the disastrous effects of Covid 19. In this scenario the institution extended its participation in the society. Though physical participation was restricted the institution made use of online mode wherever possible to create awareness among students. The following activities were organized by the institution for sensitizing students towards various social issues.

1. Online quiz by Medical Club and IQAC to create importance of following rules of social distancing in the second wave of Corona
2. organization of Webinar on Sports, Health and Diet.
3. Observation of Kranti Din
4. Use of online platform to express students' reactions about Corona through different art forms

The organization of these programmes leads to inculcate social responsibility among students and provide them an opportunity to take their share in building nation as responsible citizen.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Report%20on%20Extension%20Activities%20Final.pdf">http://www.venkateshcollege.com/pdf/Report%20on%20Extension%20Activities%20Final.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

94



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

98

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is located at the heart of Ichalkaranji city. It functions from its own separate building. It comprises of the essential infrastructure to cater to the day to-day functioning of the institution such as an administrative office, principal's cabin, separate staff rooms for B.Com and BBA faculty, and separate washrooms for girls and boys. It has constructed special ramp for physically disabled students. The water cooler with purifier has been installed to provide clean water to the students. The institution is also keen to provide the better academic facilities to the students to enrich their learning experience. It consists of 13 classrooms, one seminar hall and one smart class. The classrooms are well equipped with ICT infrastructure that make use of projector, laptop, and other necessary equipment. There is a spacious library and separate reading rooms for boys and girl students respectively. It has a computer laboratory with essential learning based software. Apart from these basic amenities the institution has one seminar hall and NSS room as well as gymkhana to promote other skills and talents of the students. The institution makes an optimum utilization of the available space to cater to the needs of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Along with the curriculum enrichment, the institution encourages its students in developing their potential in sports and culture. The students of the institution have bagged several prizes in different competitions conducted at university, state, regional or national levels. In this regard the college has separate Gymkhana Committee and the Cultural Committee. The teacher in charge takes responsibility of informing students about various competitions held in-house and

off the campus regarding sports and culture. The institution organizes various cultural programmes, especially for girls.

**Sports facilities:**

- 1) Formation and Coaching for various sports teams of girls and boys students
- 2) Gymkhana (Hall): the place made available by the parent institution
- 3) Cricket kit ( inclusive of Bats, stumps, leather ball dress,)
- 4) Badminton kit
- 5) Swimming kit
- 6) Volley balls
- 7) Yoga kit
- 8) Kabaddi Kit
- 9) First aid kit
- 10) Resources made available from municipal corporation for practice in sports.

**Cultural Facilities:**

- 1) Musical instruments
- 2) Stage properties whenever necessary
- 3) Provision of appointing special trainers and assistance for certain cultural activities and participation in competition
- 4) Auditorium cum hall for practice and presentation

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/4.1.3%20ICT%20Classroom%20photos.pdf">http://www.venkateshcollege.com/pdf/4.1.3 ICT%20Classroom%20photos.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2156635

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: Library
- Nature of automation (fully or partially): Partially
- Version: 3.0
- Year of Automation: 2011-12

The institution has a specious library with integrated library management system for its smooth functioning. It has an OPAC system. The library is partially automated with "Library" software from Biyani Technology. It has '3.0' version and has been in operation since 2011. The library has subscription for N List that facilitates multiple e-resources. The institution purchases text books, reference books and subscribe for journals and magazines to enhance the knowledge resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**288753**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution has the following IT infrastructure:

- 1) Desktops
- 2) Laptops
- 3) Overhead projectors
- 4) Printers
- 5) Xerox machine
- 6) Digital camera
- 7) Wi-Fi Connectivity

It makes use of various Software for following purposes:

- 1) Admission and student support,
- 2) Finance and Accounting,
- 3) Examination,
- 4) Library automation and
- 5) Tally Courses

All these facilities and software are updated regularly at its stipulated time. In the academic year 2020-21 the institution

updated IT facilities by adding optic fiber line to make online teaching learning easier and effective from the institution premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1255087

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words:

**Response:**

The institution has well-defined and specific "Maintenance Policy" effectively monitored by the management and the head of the institution. It follows a particular system:

**Academic and support facilities:**

- 1) Budget allocation for purchase of academic facilities
- 2) Cleanliness of classrooms and regular maintenance by attendants
- 3) regular maintenance of teaching learning aids and apparatus

**Library Facilities:**

1. Specific budget allocation for Library & Formation of Advisory Committee
2. 2) Regular renewal of LMC and e resources
- 3) Borrow Card system and No dues system
- 4) Stock taking and maintaining record of books
- 5) Purchase of Text books, supplementary and reference books as per recommendations by staff and students



**Physical Facilities:**

Budget Allocation for Physical Facilities as well as Sports for every financial year.

2. Sanction for the Budget from Management.
3. Maintenance of budget Accounts and its timely Audit
4. Formation of committees from the Academic and the administrative staff
5. Regular payment of A. M.C. for different software and Internet connections.
6. Arrangement of regular visits of computer technicians for maintenance.
7. Work Distribution to support staff for cleanliness and neatness of campus

**Laboratories:**

- 1) Updating and renewal of computer software & equipment
2. Visit of the technician for regular maintenance

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Policy%20Document%20of%20Maintenance%20ofInfrastructure.pdf">http://www.venkateshcollege.com/pdf/Policy%20Document%20of%20Maintenance%20ofInfrastructure.pdf</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

<b>1073</b>	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
<b>23</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>

File Description	Documents
Link to Institutional website	<a href="http://www.venkateshcollege.com/pdf/5.1.3%20Capability%20En.%20Programmes.pdf">http://www.venkateshcollege.com/pdf/5.1.3%20Capability%20En.%20Programmes.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

204

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

204

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**6**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**103**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

15

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As students are the major stakeholders of the institution their engagement has always been considered essential in various

administrative, and other activities. The institution encourages student participation in the composition of certain statutory bodies defined and guided by government/ university guidelines. The following committees incorporate student representation in its constitution:

- 1) Student Council\*
- 2) Internal Quality Assurance Cell
- 3) Internal Complaint Committee
- 4) Grievance Redressal Committee

(Due to Covid19 outbreak and the subsequent lockdown university did not declare the circular related to formation of student council). Apart from these statutory committees the students are provided opportunities in organizing various curricular and co-curricular activities. The institution consists of various Associations that organize curricular or extra-curricular events. The students are shouldered the responsibilities of coordinating such programmes. They also participate in coordinating and monitoring class activities such as group discussion, peer learning PPT presentation and arrange the necessary resources for classroom and curricular activities. They help to maintain the record of such activities.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/IQAC%20Composition%2020-21.pdf">http://www.venkateshcollege.com/pdf/IQAC%20Composition%2020-21.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumni Association of the college is its one of the vibrant supportive systems. It is named as Venkateshian. The association has been registered in the year 2016(Under Association of Intention.) It has the executive body which participates in the developmental plans of the institution. The Association contributes in various ways to the college. The members of Alumni Association are representatives in the Statutory Bodies of the college such as Internal Quality Assurance Cell, College Development Committee that help in designing the quality policies and developmental plans of the college. The ways Alumni Association contributes to the college are as follows:

1) Guidance by the Alumni to students through guest lectures: In the academic year the Alumnus Miss Anjali Dark guided students on "CA Career" whereas alumnus Mr. Prafulla Chavan shared his experiences on preparing for competitive examination under the programme "Meet the Alumnus".

2) Feedback by the Alumni: In the academic year 2020-21, in total 45 Number of alumni responded to online feedback.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/5.4.1%20Alumni%20Executives.pdf">http://www.venkateshcollege.com/pdf/5.4.1%20Alumni%20Executives.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Policies, perspective strategic plans and execution of them through good governance help the institution to materialize its vision, mission and the core objectives. The institution envisages to become a distinct quality college invigorating self- reliant students with academic excellence and social awareness. In pertaining to this vision the institution has designed quality policies. In connection to the quality policy, the institution receives major contribution by its teaching faculty. Faculty is involved in several statutory bodies like College Development Committee, Internal Quality Assurance Cell, Purchase Committee, Library Advisory Committee, Admission and Prospectus Committee etc. where decisions regarding the student teacher development are taken unanimously. They help in administering and implementing the various plans that lead towards the qualitative growth of the college. Many Committees and sub committees are formed to incorporate each member of faculty that contributes in achieving the objectives of the institution. The day to- day functioning is effectively administered where in charge of the committees is given a free hand to enact as per requirement of the situation. The decentralized policy, the updating of the faculty and the infrastructure are given priority that help to lead towards the vision, mission and the core values of the institution.



File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/vm.php">http://www.venkateshcollege.com/vm.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a definite decentralized organogram that functions effectively for the management of the institution. The representative from each stakeholder participates in the administrative and academic mechanism further contributing towards the achievement of the vision and mission of the institution. Several Academic and Administrative activities are functioning due to decentralized and participative Management of the college. It is illustrated with the following case study:

Organization of Interdisciplinary National Webinar on "Employment, Entrepreneurship and Extension" ( 28th August, 2021)

1. A proposal to organize webinar was discussed with CDC and IQAC members.
2. The IQAC Coordinator was shouldered the responsibility of being the convener of the webinar.
3. Collaboration with Shivaji University was sought to organize the event
4. The Coordinating and organizing committees and sub-committees inclusive of faculty members and administrative staff were formed .
5. The Paper presentation tracks were framed and executed by concerned committees
6. The technical support was sought by the university department regarding organization of webinar (registration link, Feedback link and WebEx platform etc.)
7. Research Committee and Proceedings Committee scrutinized the received papers
8. The proceedings of the webinar were edited by the paper presentation and proceedings committee and published on institution website

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Mgt.%20&amp;%20Gov.%20Policy.pdf">http://www.venkateshcollege.com/pdf/Mgt.%20&amp;%20Gov.%20Policy.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Planning, monitoring and execution are the watchwords of the institutional management. In this direction, the short term and long term goals are set and definite steps are taken to materialize them. By considering the high demand ratio of the admission to the institution and need of introducing the skill based degree programme in the present scenario the institution planned to introduce B.Com IT programme from the academic year 2020-21. The proposal regarding it was sent to university in the year 2019-20. The institution was visited by the university committee and recommended for certain compliance. The recommendations were discussed in the CDC meeting and necessary action regarding the compliance was resolved to be taken immediately. After the fulfillment of the recommendations the proposal for the same was resubmitted to the university and the university nominated committee visited and recommended for the introduction of the programme. After the approval from the affiliated university and sanction from the government the said programme on non-grantable basis has been introduced from the academic year 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/Strat edgic%20and%20Developmental%20plan.pdf">http://www.venkateshcollege.com/pdf/Strat edgic%20and%20Developmental%20plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Shri Narayanrao Babasaheb Education Society is one of the

oldest educational institutions in the vicinity. Since its inception it has devoted to impart quality education to the students. The institution established its senior college, Shri Venkatesh Mahavidyalaya, Ichalkaranji, in the year 1983. Since then it has been functioning and strengthening its set up with effective administration. The institution has various institutional bodies that help to design policies, plans and implement them effectively and efficiently for the betterment of its stakeholders.

Board of Trustees, Governing Council function as the regulating Apex bodies of the institution. The head of the institution College Development Committee is headed by the chairman of the Governing Council and consists of the members as per the guidelines of the UGC and the affiliating university. The appointments and service rules are followed as per the government rules and regulations and as designed by the management of the institution accordingly. The CDC and the IQAC are constituted by including members that represent the institution's stakeholders who participate and contribute in designing the policies related to academic and infrastructure development which are further carried out by the respective heads of various committees

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/vm.php">http://www.venkateshcollege.com/vm.php</a>
Link to Organogram of the institution webpage	<a href="http://www.venkateshcollege.com/pdf/6.2.2%20Organogram.pdf">http://www.venkateshcollege.com/pdf/6.2.2%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non- teaching staff is a major human resource functioning in the higher education institution. Its welfare has been realized as one of the core values of the institution. The institution practices the following measures for the welfare of the faculty and administrative staff.

- 1) Regular filing of group insurance to university
- 2) Prompt forwarding of proposals related to medical reimbursement, Career Advancement, pension schemes, salary differences etc.
- 3) Financial support like personal loan with all legal procedure through N. B. Society's Cooperative Bank
- 4) Felicitation/Award to the wards of staff
- 5) Dividend at Diwali Festival
- 6) Sanction of DL/OD/CL with prior permission
- 7) Deputing the staff for upgradation of their skills and knowledge
- 8) Provision of Seed money for Teaching staff for promoting research culture
- 9) Greeting and Felicitation to faculty and staff at their special achievements, birthdays etc.

**10) Provision of Dress code to the attendants and peons at free of cost**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**3**

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Institution follows Performance Appraisal system for both teaching and non-teaching staff in the following way:**

### Appraisal System for Teaching Staff:

At the end of the academic year the faculty is conveyed to submit Academic Self Appraisal Report with appropriate supporting documents to the office. The ASAR is verified by the concerned head of the department and is forwarded to the head of the institution for the approval. Apart from the standard ASAR form of appraisal the head of the institution reviews the performance of the teaching faculty in the staff meetings, through syllabus completion reports and report of the SSS as well as oral feedback by the different stakeholders.

### Appraisal system for Non-teaching Staff:

Performance of the non- teaching staff is appraised through an administrative work Dairy particularly reviewed and maintained by the head of the institution. The institution has also prepared a Self-Appraisal Form for the administrative staff that is submitted to the head of the institution for review.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts financial Audit regularly. The external Financial Audit for the financial year April 2020 to March 2021 was conducted by the Institution nominated certified Chartered Accountant Mr. S. R. Shaha on 14-6-2021. The institutional budget details were well maintained and placed to the auditor. The mechanism for settling the objections regarding the financial issues is transparent and the detail documentation as maintained through the software is provided to settle the issues.

Apart from that the funds received by the institution from University under different schemes are accounted in the respective budget heads such as Lead College Scheme, Sports Budget, Examination Fees, NSS Department and the expenditure

details are audited through the certified CA by the college internally and the audit statement for the same is submitted to the university.

The head of the institution takes full responsibility of the audit statement.

Along with the institutional audit there is a mechanism for the state government audit to be conducted by the joint director office of the specific region.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

21,52,519

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization policy of the institution is a well-defined statement that follows the systematic procedure regarding the mobilization of resources and its optimal utilization. The budgetary provisions for the academic and infrastructural expenses are discussed and approved in the statutory committees like College Development Committee, College Purchase Committee, Library Advisory Committee, etc. and the expenditure details are assessed and supervised by the



head of the institution. The Institution receives funding from various sources:

Central Government (RUSA, NSQF)

State Government ( Salary Grants, scholarships)

Affiliated University (Lead College Scheme, NSS, Examination Expenses etc.)

Non-Government bodies (Management fund, philanthropies, Alumni fund etc.)

The financial resources raised from these different sources are maintained with appropriate budget heads and the available funds are optimally utilized for the development of the academic and infrastructural facilities of the institutional stakeholders or for organization of the academic and co-curricular events. The accounting of such resources and their expenditure is audited through external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell plays a crucial role in institutionalizing the quality assurance strategies that are discussed in IQAC meetings and implemented through academic and administrative set up. Among the many quality policies initiated by the IQAC in the academic year 2020-21, the following two are illustrated as case study:

**Practice I: Online Feedback and Student Satisfaction Survey:**

The institution had been collecting feedback from different stakeholders in hard copy. Since the academic year 2019-20 the IQAC has taken initiative in collecting Online feedback from the stakeholders and the student satisfaction survey. In the

academic year 20-21 almost 1000 students participated in the survey and feedback and it has boosted IQAC to institutionalize this practice in the coming years.

#### Practice II: Formalizing the CIE

Internal evaluation as a mandatory framework of university examination has always been observed rigorously by the institution. The institution has also been conducting terminal examinations for evaluating students' progress. Now with the more formal mechanism and adherence to schedule the IQAC has helped CIE to become an institutionalized practice. In the first and II semester of academic year 2020-21, CIE was conducted by each subject teacher in the form of mid-term test and unit test.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/feedback.php">http://www.venkateshcollege.com/feedback.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The process of teaching -learning is of the prime concerns for the institution. The institution believes in student centric, communicative methodology of teaching -learning. In this connection the Internal Quality Assurance Cell of the institution has taken major initiative in reviewing and recording the improvement stages of teaching learning process.

#### 1) ICT based learning and its review:

ICT based teaching is highlighted in the teaching methodology by IQAC. To make it a regular and institutionalized mode of teaching method, IQAC takes a review right from the teaching plan of the faculty. At the end of the semester ICT teaching report is submitted by the faculty to IQAC. The faculty is encouraged to use several e resources for teaching learning and power point presentation is utilized to enhance the students' learning experience. P.P.T slides of the faculty in soft copy are collected and e content is shared to the students through

electronic platforms.

2) Co-curricular Classroom activities:

The institution believes in the holistic development of the students through education. In connection to it, IQAC always takes lead in planning such co-curricular and extra-curricular activities in classroom as well as through organizing certain competitions and programmes. They are planned and implemented by the concerned teachers in tune with their syllabi. The activity reports are collected by the IQAC and the students feedback as well as satisfaction survey are taken to review the outcome of the measures followed by the institution.

File Description	Documents
Paste link for additional information	<a href="http://www.venkateshcollege.com/pdf/ict2021.pdf">http://www.venkateshcollege.com/pdf/ict2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For years together, the institution has been observing the gender equality and has a definite policy towards it. It has a statutory Internal Complaint Committee that promptly looks after gender sensitization and awareness in the college. The special platform named 'Girls Forum' has been established in the college that attempts in promoting gender equality. There is a large number of girls enrollment in the institution due to safe and secure environment. The college has twenty four hours CCTV surveillance for the safety of the girl students. The Separate common room and reading room facilities are provided to the girl and boys students. The parking slots are even provided separately for girls and boys. Special yoga training programme for the girl students is arranged every year under capability enhancement scheme. The co-curricular activities related to gender equality issues such as drawing Rangoli, writing essays/ participation in elocution competition, wall paper presentation etc. were conducted to create awareness among the students. Students were encouraged to participate in national webinar under Beti Bachao Beti Patho Abhiyan conducted on 20 & 21 October 2020 by SUK. The workshop on Gender Equality at Workplace was organized on 10th August, 2021.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf">http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf">http://www.venkateshcollege.com/pdf/Annual%20Gender%20Sensitization%20Action%20Plan.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient**

**D. Any 1 of the above**

equipment	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The waste management facilities for degradable and non-degradable waste at the institutional level are as follows:</p> <p><b>Solid waste management:</b> The dustbins at every floor and in the premises are kept to maintain cleanliness. The day to-day wet and dry garbage is cleaned and collected into separate coloured dustbins and is handed over to the municipal corporation that runs a garbage collection vehicle.</p> <p><b>Liquid waste management:</b> The drainage pipes of the waste water are connected to the Municipal Corporation sewage system. The regular maintenance is kept to avoid the harm to the stakeholders and environment.</p> <p><b>E-waste management:</b> The e- waste that includes the dead stock of the various electronic gadgets and devices are handed over to the authorized vendor for its dismantling or recycling as per requirement. The hazardous e wastage is removed and regular maintenance of the e-goods and products is done.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the</b></p>	<p><b>B. Any 3 of the above</b></p>

<b>campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Quality policy statement and the core values of the institution exemplify the inclusive attitude of the institution and it has got reflected in the academic and administrative mechanism of the college. In accordance with these values the institution**

takes many initiatives in providing inclusive environment. The details of them are as follows:

- 1) The institution has enrollment of the students from various linguistic, cultural and socioeconomic diversities and observe the communal harmony in day to- day life.
- 2) The college has established Literary Association that aims to inculcate these core values through various activities
- 3) Celebration of Marathi Bhasha Gaurav Din (27 February,2021)
- 4) Cultural Programme and Invited talk on "Shivaji Beyond the Sword and Shield"

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In tune with the very motto of the institution " Satkriya Aacharavi" (Promise to righteous Deeds") the vision, mission and the objectives of the institution are defined that aspire to make students responsible citizen with ethical and moral values. Given below are some of the measures towards sensitization of students and employees to constitutional obligations:

- 1) There is a compulsory non-credit course prescribed by the affiliated university on "Democracy, Election and Good Governance" at the I year degree programme and "Indian Constitution" at the final year degree programme in self- study mode. The institution provides its syllabus to students in the library and makes them aware of these concepts.
- 2) Celebration of Independence Day and Republic Day
- 3) Workshop on Fundamental Rights and Their Protection (19



-3-2021)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://www.venkateshcollege.com/pdf/7.1.9%20Sensitization%20Activities.pdf">http://www.venkateshcollege.com/pdf/7.1.9%20Sensitization%20Activities.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Celebration and organization of various national and international commemorative days helps institution to cultivate and enhance the human values and ethics among the students. The institution has the following committees that take initiatives in organizing such events at the institutional level.**

1) National Service Scheme

2) Commerce Association

3) Accountancy Association

4) Economics Association,

5) English Association

6) Literary Association

In the academic year 2020-21 the following activities were organized by the institution:

1. International Yoga Day
2. Rajashri Shahu Maharaj Jayanti
3. Odservation of Hutatma Din( Martyrdom Day)
4. Celebration of Chh. Shivaji Maharaj Birth Anniversary
5. Observation of Sant Gadage Maharaj Jayanti
6. Birth Anniversary of Dr. Babasaheb Ambedkar
7. Vachan Prerana Divas
8. Teachers' Day
9. Shivrajyabhishek Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Document of Best Practices implemented in the Academic Year 2020-21

Planning and Implementation of curricular, co-curricular and

the extracurricular activities are the essential components of the qualitative enrichment of the students' learning experience. In this regard the institution has been practicing certain definite activities and initiating some others consistently through the initiatives of CDC and IQAC. Besides following the set activities, the institution planned to execute the following activities in the academic year 2020-21 with specific efforts.

1. Continuation of Professional Skills based Certificate Courses
2. Present Yourself Digitally

#### Best Practice I

Title of the Practice: Continuation of Professional Skills based Certificate Courses

Introduction: Developing employability and professional skills of the students has been seen as a need of time. From the academic year 2019-20 the institution planned to introduce the university approved skill and employability enrichment short term courses. However due to pandemic situation the day today teaching learning procedure got affected at the largest level. In such situation helping students to sustain in the educational environment was crucial.

Objectives of the Practice:

1. To provide opportunities to develop employability skills
2. To encourage students to develop communication skills
3. To enhance the professional skills of Accounting with Tally, income tax, and event management
4. Value addition to the students' personality development

The Context:

In the pandemic situation every sphere of life has got affected. In such a scenario keeping students update with the

employable and professional skills was seen as an essential duty of the institution. Therefore, despite the adverse situation the institution tried to encourage students to enroll in these courses.

The Practice: The following steps were taken to achieve the set objectives behind the practice.

1. Proposals to University were sent for approval.
2. Students at the time of regular online classes were counseled the faculty and the benefits of the courses were conveyed to the students.
3. Details of the courses were published in Prospectus of the college.
4. The semester wise schedule of courses was planned and executed.
5. Students were registered for respective courses through Google forms.
6. Telegram groups of the respective courses were formed by the concerned course coordinator.
7. Online Courses were conducted through Google Meet platform.
8. Practical components of the courses were practiced when the rules and regulations of Covid 19 were relaxed by the government in observance of social distancing.
9. In total 7 Professional Skills based Courses were introduced in the academic year 2020-21.

Success Rate:

1) In spite of the pandemic situation 225 students registered for the courses.

2) The content of the course enriched their knowledge of Degree Courses as the courses like "E-Banking and E-Payment" or "Introduction to Income Tax" provided additional and advance components in the syllabus.

3)The Courses like Personality Development and Communication and Presentation Skills helped to receive the value addition to their basic Degree Programme.

Problems Encountered and Resources Required:

Problems:

1. Continuous lockdown situation lengthened the course duration and commencement and closure of them.
2. Sometimes students though registered for courses could not join due to network issues and availability of smartphone that affected their status of the compliance of the course.

Resources Required:

1. Internet Connectivity
2. Language Laboratory
3. Online methods and resources in case of the compliance of certain course work.

Best Practice II

Title: Present Yourself Digitally

Introduction: The pandemic situation of the Covid 19 and the subsequent lockdown announced in March 2020 has affected the world in an unmeasurable way. It questioned the adequacy of the existing means and modes of communication. However, it also opened up several new possibilities of exploring other means of communication at the same time. Education field is no exception to it. The virtual classrooms started to help teachers bring the whole arena of teaching process at their hand. But we know that until student steps into that world the complete exercise of teaching process remains unfulfilled. Shri Venkatesh Mahavidyalaya has always been a student centric institution that provides its students various opportunities to widen their learning experience. In the pandemic situation physical co-curricular and extra-curricular classroom activities were not

possible. In spite of that the institution encouraged students to utilize the digital modes to participate and enhance their learning experience.

**Objectives of the Practice:**

1. To help students sustain in the learning mainstream in the pandemic affected environment
2. To encourage use of IT for communication
3. To help students explore e resources for widening their learning experiences
4. To provide them opportunities of participation in self expression
5. To make them aware of the soft skills relevant to digital world

**The Context:**

Online learning was inevitable in the academic year 20-21. It was challenging on the part of students especially for the newly admitted students. They had a very little exposure to the teaching learning mechanism of the institution. Sometimes there were issues regarding internet range and availability of smartphones. In such cases providing them opportunities to participate actively in the virtually communicated world was one of the essential needs of the students.

**The Practice:**

1. The institution formed Class wise and Association wise telegram groups for student.
2. Online Competitions and activities were communicated through them.
3. Students were guided to use modes of IT for e-communication such as preparing PPT Slides, Videos, Sending text files through e mail attachments or telegram group

The technical guidance was provided to the students whenever necessary.

Due to very conscious efforts taken by the faculty the institution could encourage students to participate in this whole endeavour. In the academic year 2020-21 students participated in the following activities through digital mode by using IT tools.

1. Speech Presentation in the virtual class on 'Celebration of Teachers' Day'
2. Preparation of Videos on the topic "Most memorable Book in My Life" on the occasion of 'VachanPrerana Divas'.
3. Participation in Wall paper Competition, making Slogan Competition based on Effects of Corona
4. Preparing Sketches, Drawings on social issues and their e-communication
5. Participation in Preparing Advertisement Competition
6. Participation by preparing videos in singing and dance competitions
7. Participation in online mode in the competitions such as Drawing rangoli, Mehendi, Hairstyle, English and Marathi handwriting, Elocution.

The Success Rate:

The practice became successful as lots of students participated in these activities and presented themselves digitally.

The three of the girl students also participated in District level online Youth festival organized by the affiliating university and two of them achieved ranks in the district level competitions.

One of the students named Prathamesh Indulkar was invited to deliver an online talk on environmental issues and human values in the institution organized programme. Now he has himself started preparing his own motivational videos and has been receiving a good response on social media.

**Problems Encountered:**

1. Availability of smart phones for students
2. Technical issues related to internet range

**Resources Required:**

1. Computers with internet facility
2. Human resources to communicate and follow up the whole procedure.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.venkateshcollege.com/pdf/Best%20Practices%2020-21.pdf">http://www.venkateshcollege.com/pdf/Best%20Practices%2020-21.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In tune with its vision, core values and the quality policy of the institution Shri Venkatesh Mahavidyalaya, Ichalkaranji has been imparting quality education for last 38 years in the stream of Commerce and Management. With its visionary Management Body, expert and dedicated teaching faculty and prompt and punctual administrative support the college has made noteworthy efforts in achieving its significant place in the jurisdiction of Shivaji University, Kolhapur. The distinctive and thrust area of the college is its Teaching-Learning and Evaluation process. The distinctiveness of the institution can be measured through the persistent outcome in the academic year 2020-21.

- 1) ISO 9000: 2015 certification in the academic year 2020-21 as a consequence of quality education.
- 2) Award of "Quality College" by Shivaji University for the three consequent years i.e. for the academic year



2018-19, 2019-20 and 2020-21 in the Semi-urban area.

- 3) 18 students received Shivaji University merit Scholarship amounting to Rs.1, 20000.
- 4) 267 students received Central sector scholarship amounting to Rs. 2790000
- The alumni of the college namely Anjali Darak has cleared C.A examination and Radhika Bhutada has passed C.S. examination whereas remarkable number of students have cleared CA Foundation or Intermediate examination.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To Construct new classrooms
2. To organize workshop, conference, seminar for students and faculty
3. To prepare Academic and Activity Calendar
4. To organize capability enhancement programmes
5. To conduct Academic audit, ISO Surveillance Audit and other quality enhancing audits
6. To formalize classroom co-curricular activities' documentation
7. To increase ICT infrastructure
8. To encourage students and faculty to enroll with SWAYAM
9. To reframe policy Documents in tune with NEP
10. To promote the research culture among students and faculty
11. To strengthen AQAS for effective implementation of Academic calendar
12. To organize inter-collegiate sports and cultural events
13. To provide short term skill based professional courses
14. To organize faculty development programmes for temporary teachers and non- teaching staff
15. To encourage Alumni for enhancing supporting activities
16. To enhance activities of placement cell by arranging job fairs
17. To boost the participation of parties involved in M o U
18. To conduct online Feedback and SSS