



SHRI NARAYANRAO BABASAHEB EDUCATION SOCIETY'S

SHRI VENKATESH MAHAVIDYALAYA, ICHALKARANJI

(Affiliated to Shivaji University, Kolhapur)

ESTD: 1983

**Govindrao High School Campus, Rajwada Chowk, Ichalkarnji,
PIN: 416 115, District: Kolhapur, State: Maharashtra**

NAAC ACCREDITATION: 'B'

BEST PRACTICES

2019-2020

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SHRI VENKATESH MAHAVIDYALAYA, ICHALKARANJI

Document of Best Practices implemented in the Academic Year 2019-20

Planning and Implementation of curricular, co-curricular and the extra-curricular activities are the essential components of the qualitative enrichment of the students' learning experience. In this regard the institution has been practicing certain definite activities and initiating some others consistently through the initiatives of CDC and IQAC. Besides following the set activities, the institution planned to execute the following activities in the academic year 2019-20 with specific efforts.

- 1) Introduction of Professional Skill based and Value Added Courses
- 2) Increase in the number of Scholarship Beneficiaries.

Best Practice I

Title of the Practice: Introduction of Professional Skills based and Value Added Courses

Introduction: Developing employability and professional skills of the students has been seen as a need of time. Besides that there are many girl students and students from average income source families who cannot afford to acquire such knowledge through private institutes that charge high fees. Earlier there were four courses such as Accounting with Tally, Certificate Course in Marketing, Certificate Course in Communication Skills and Agricultural Accounting that were self-designed and conducted by the Institution for the limited number of students. Hence the institution planned to introduce the university approved skill and employability enrichment short term courses from the academic year 2019-20.

Objectives of the Practice:

- 1) To provide wider choice as per need of the students
- 2) To accommodate maximum number of students in providing skill based courses
- 3) To enhance the professional and employability skills of the students
- 4) To enrich the theoretical knowledge of the students with practical components
- 5) Value addition to the students' basic skills

The Context: The institution basically provides Commerce and Management programmes at UG and PG level. It was assumed that by introducing such kind of skill based courses students may be benefitted by acquiring at least one skill that will help them in their career path. Ichalkaranji being an established textile industry town, provides multiple job and business opportunities for commerce graduates who have acquired professional skills. Degree with employability skills may enhance their employability.

The Practice: To fulfill the objectives the following steps were taken:

- 1) Proposals to University were sent for approval for self-designed syllabi and University designed syllabi of short term courses.
- 2) Students at the time of admission were counseled by the Admission Committee members of respective classes and details of the courses were published in Prospectus of the college and further communicated in the students meeting with IQAC.
- 3) The semester wise schedule of courses was planned and executed.
- 4) Contribution of executive members from Alumni Association of the college was sought. MoU with local cooperative banks were signed for outsourcing human resources and training purpose.
- 5) In total 8 Professional Skills based Courses and 2 Value added Courses were introduced in the academic year 2019 - 20.

Success Rate:

- 1) Due to options in the courses, almost each admitted student from B. Com. and B.B.A. Programmes received skills based training.(1769 students in total)
- 2) The content of the course also enriched their knowledge of Degree Courses as the courses like “Business Administration”, “E-Banking and E-Payment” or “Introduction to Income Tax” provided additional and advance components in the syllabus.
- 3) The Courses like Personality Development and Communication and Presentation Skills helped to receive the value addition to their basic Degree Programme.

Problems Encountered and Resources Required:**Problems:**

- 1) Large number of aspirants demanded distribution of students into several batches.
- 2) Wherever Necessary, expertise from outside had to be invited for training purpose.
- 3) Lockdown affected the examination schedule and consistency in practicing some of the course work.

Resources Required:

- 1) Outsourcing of Expertise faculty
- 2) Computer Labs and Internet Connectivity
- 3) Language Laboratory
- 4) Online methods and e resources in case of the compliance of certain course work.

Best Practice II

Title: Increase in the number of Scholarship Beneficiaries.

Introduction: University, State Government as well as Central government scholarship schemes have been a major component in helping students to sustain in the stream of higher education. Its beneficiaries can complete their graduation due to such financial support. Hence when students enter in the stream of education they need to be aware of several such schemes of scholarships and free ships that can lessen the financial strain of their families to continue their wards' education. Besides that due to online application procedure, making them aware and help them to fill the forms correctly has become very necessary. In the institution there has been a Scholarship Department that works very effectively in this regard. Still sometimes the students face difficulties and are deprived of benefiting from such schemes. Hence in the academic year 2019-20 the Scholarship Department decided to take a continuous follow up of each student application and lessen the number of applications that get rejected from Government Departments of Scholarships.

Objectives of the Practice:

- 1) To inform and aware the students about various scholarships
- 2) To counsel them for appropriate scheme to derive more financial support
- 3) To help the students in overcoming the difficulties in filling online forms
- 4) To minimize the number of rejection of the applications
- 5) To benefit more number of students in getting scholarships and to sustain their vertical mobility

The Context

Every year number of students apply for the various types of scholarships offered by the university, state Government and central government under various schemes. However, many times they fail or find several difficulties while filling the scholarship forms, or providing the correct documents for the application. It results in the rejection of their applications and such students are deprived of the benefits of the scholarships. Again certain amount of students is eligible to more than one scheme of scholarship. In this case it is very necessary to aware them of pros and cons of applying in any particular scheme.

The Practice:

- 1) The institution informed the students of various scholarships through prospectus and website.
- 2) The students were counseled by the admission committee. Further scholarship department frequently circulated notices(20) and conducted several meetings for the applicants.
- 3) ICT tools were used for better understanding of the process of filling up of applications online and extended dates by the authorities if any were communicated promptly to the students.

- 4) The Scholarship Department members were sent for training camps/workshops organized by the respective authoritative bodies and they further communicated about it to the students.
- 5) The technical assistance was provided to the students whenever necessary and if demanded by them.

The Success Rate:

- 1) Due to a very conscious efforts taken by the office staff and the Scholarship Department of the college, in the academic year 2019-20 out of 879 applications approved and forwarded by the institute, only 6 applications were rejected. It was a result of an appropriate selection of scholarship scheme and careful review of each filled application.
- 2) The counseling about the various schemes helped the meritorious students to choose Central Sector Scheme that availed 148 students to receive scholarship amounting to Rs.14, 80, 000. The number of beneficiaries was more in comparison to the number of the students (89) getting this scheme in the academic year2018-19.
- 3) The total amount of scholarship received by the students in the academic year 2019-20 (Rs.26, 66, 135) was also increased in comparison to the amount received in the academic year 2018-19 (Rs.22, 97, 190).

Problems Encountered:

- 1) Availability of internet facility for students off the campus
- 2) Receiving appropriate documents from students in time

Resources Required:

- 1) Computers with internet facility for filling forms whenever necessary.
- 2) Human resources to communicate and follow up the whole procedure.

-Sd/-
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-Sd/-
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Principal
