

RULES FOR ADMISSIONS

Following are the Rules for Admission for the undergraduate and postgraduate programmes as prescribed by Shivaji University, Kolhapur.

1. In accordance with the provisions of the Maharashtra Public Universities Act, 2016 the following rules, called the Admission Rules, shall be applicable to the non-professional Under-Graduate and Post Graduate courses.
2. Eligibility criteria as prescribed by the University from time to time.
3. A student having passed 12th standard in Commerce, 12th standard in Science, and professional courses equivalent to 12th Std. may also be admitted for B.Com. I. & B.B.A.I Class.

The information about the divisions and intake capacity of the college is given below

Se. No.	Class	No.of Divisions		Intake Capacity		Total
		Grantable Section	Non Grantable Section	Grantable Section	Non Grantable Section	
1	B.Com. I	03	01	360	120	480
2	B.B.A.I	0	01	0	80	80
3	M.Com. I	0	01	0	50	50

1. Admission to B.Com. I, B.B.A. I & M. Com. I will be given on merit & as per Government reservation norms. Reservation for admission will be as under.

Category	Percentage
S.C.	13 %

S.T.	7 %
V.J.(A)	3 %
N.T.(B)	2.5 %
N.T.(C)	3.5 %
N.T.(D)	2 %
O.B.C.	19 %
S.B.C.	2 %
SEBC	12 %
EWS	10 %
OPEN	26 %

- a. 3% seats are reserved for Handicapped students.
- b. 5% seats are reserved for Ex-service man students.
- c. 3% seats of the total intake capacity are reserved for husband/wife/son/daughter and brother/sister of both teaching and non teaching employees working in the same institution with subject to intra-group merit considerations.

In case of admissions to undergraduate courses where the affiliated college has an attached Junior college, the total intake capacity at the first point of the admission to the Senior college shall be divided as **80 per cent** for the attached Junior college (Govindrao Junior College /Shrimant Gangamai Girls High school & Junior College) and **20 per cent** for other Junior colleges.

RULES AND PROCEDURE FOR ADMISSION:

- i) Admission for B. Com. 1st class will be given on merit & as per Government reservation norms.
- ii) While getting admission, he/She should have passed qualifying exam. or the exam. of same standard approved by Shivaji University.

- iii) He/She should submit a scanned true copy of 12th std Mark Statement & a true copy of caste certificate (wherever applicable) while applying online for B. com I**
- iv) A student having passed 12th science and Professional courses of having 12th equivalence may also be admitted for B.Com –I.
- v) The student should submit admission form/Eligibility to the office at the time of admission to B.com. Part-I. **His/her admission will be considered temporary till he/she receives eligibility from Shivaji University.**
- vi) A student from Higher Secondary Board other than Higher Secondary Boards of Maharashtra state should produce Leaving Certificate and Migration Certificate.**
- vii) Following documents should be delivered to the college by the student. at the time of actual admission
1. Admission/ eligibility form duly filled in all respect (email ID of student is compulsory) and Undertaking forms.
 2. Original mark-sheet of H.S.C and two true copies of the same.
 3. School Leaving certificate and its two true copies.
 4. True copy of S.S.C Mark list & Certificate.
 5. Recent I-Card size photograph. (Two Copies)
 6. Fee paying, E.B.C, PTC, HTC, BC and other fee concession students should pay their fees as given in the chart printed in prospectus. Following candidates belonging to B.C. category should not pay any fee except Rs. 10/- [for admission of fresh B.C. students only]
- viii) The students from Reserved Category should submit true copies of Caste Certificate approved by Tahsildar at the time of submission of application. If student fails to submit Caste Certificate, he/she will be treated as students of open category.
- ix) Handicapped students should submit certificate of being handicapped at the time of submission of application from Dist. Civil Surgeon.
- x) As per the Govt. rules 3% seat are reserved for Handicapped students.
- xi) As per the Govt. rules 30% seats are reserved for Women. If 30% women candidates are not available, the men candidates will be admitted on the same seat.
- xii) As per Govt. rules 5% seats are reserved for Ex service man students
- xiii) The candidates should complete the procedure of admission by paying admission fees within the time limit prescribed by the college.
- xiv) Notice regarding admission process will be displayed on the notice board/time to time or college website
- xv) A candidate should complete Part I within Six years from his/her first appearance. The said rule is applicable for part II as well as Part III of the degree course.

RULES FOR CANCELLATION OF ADMISSION

1)The student himself / herself should apply with the consent of parents for cancellation of admission.

2)If he/she wants to cancel admission before expiry of the first term, he/she will have to pay fees of the first term.

3)If he/she wants to cancel admission in the second term, he/she will have to pay tuition fee for the entire academic year.