



Shri Narayanrao Babasaheb Education Society's

**SHRI VENKATESH MAHAVIDYAYALAYA,
ICHALKARNJI**

(Affiliated to Shivaji University, Kolhapur)
Govindrao High School Campus, Rajwada Chowk, Ichalkarnji ,
PIN: 416 115
District: Kolhapur, State: Maharashtra

www.venkateshcollege.com
mshrivenkatesh@yahoo.com

**ANNUAL QUALITY ASSURANCE
REPORT -2013-14**

Submitted To
**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC)**
Bangalore- 560072

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

: 2013--2014

1. Details of the Institution

1.1: Name of the Institution : Shri Venkatesh Mahavidyalaya, Ichalkaranji

1.2: Address Line 1 : Govindrao High School Campus,
Rajwada Chowk

City/Town : Ichalkaranji, Dist: Kolhapur

State : Maharashtra

Pin Code : 416 115

Institution e-mail address : *mshrvenkatesh@yahoo.com*

Contact Nos. : (0230) 2424534

Name of the Head of the Institution: Dr. Babasaheb A. Khot

Tel. No. with STD Code: : (0230) 2424534

Mobile : 919422613554

Name of the IQAC Co-ordinator : Dr. Naushad M. Mujawar

Mobile: : 9822673554

IQAC e-mail address : *vmiqac230@gmail.com*

1.3: NAAC Track ID : MHCOGN10596

1.4: NAAC Executive Committee
No. & Date : EC/53/RAR/79 dated 4-09-2010

1.5: Website address : *www.venkateshcollege.com*

Web-link of the AQAR : <http://www.venkateshcollege.com/AQAR2013-14.php>

1.6: Accreditation Details

Sl. No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.80	January, 2004	January, 2009
2	2 nd Cycle	B	2.12	September, 2010	September, 2015

1.7: Date of Establishment of IQAC : 1/07/2014

1.8: Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

I	AQAR-2011-12	17-07-2017
Ii	AQAR-2012-13	17-07-2017
iii	AQAR-2013-14	17-07-2017
Iv	AQAR-2014-15	17-07-2017
V	AQAR-2015-16	17-07-2017

1.9: Institutional Status

University	State	Central	Deemed	Private
	√			

Affiliated College	Yes	No
	√	

Constituent College	Yes	No
		√

Autonomous college of UGC	Yes	No
		√

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	No
		√

Type of Institution	Co-education	Men	Women	Urban	Rural	Tribal
	√			√		

Financial Status	Grant-in Aid	UGC 2 (f)	UGC 12 (B)	Grant-in –Aid + Self-financing	Totally self-financing
	√	√	√		

1.10: Type of Faculty/Programme

Arts	
Science	
Commerce	√
Law	
PEI (Phy. Edu.)	
TEI (Edu.)	
Engineering	
Health Science	
Management	
Other (Specify)	

1.11 Name of the Affiliating University : Shivaji University, Kolhapur

1.12: Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	No
University with Potential for Excellence	No
DST Star Scheme	No
UGC-CPE	No
UGC-Special Assistance Programme	No
UGC-CE	No
UGC-Innovative PG programmes	No
DST-FIST	No
UGC-COP Programmes	No
Any other	No

2. IQAC Composition and Activities

2.1	No. of Teachers	05
2.2	No. of Administrative/Technical staff	02
2.3	No. of students	00
2.4	No. of Management representatives	02
2.5	No. of Alumni	01
2.6	No. of any other stakeholder and community representatives	00
2.7	No. of Employers/ Industrialists	01
2.8	No. of other External Experts	01
2.9	Total No. of members	12

2.10: No. of IQAC meetings held: 04

2.11: No. of meetings with various stakeholders:

No.	Faculty	Non-Teaching Staff	Students	Alumni	Others
07	02	02	01	01	01

2.12: Has IQAC received any funding from UGC during the year? : No

If yes, mention the amount : Nil

2.13: Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
Nil	Nil	Nil	Nil	Nil

(ii) Themes : ---

2.14: Significant activities and contributions made by IQAC

- (1) Strengthening quality of teaching & learning
- (2) Motivating & assisting the faculty to complete their Ph.Ds.
- (3) Motivating faculty & students for research
- (4) Increasing students & teachers participation in outreach programmes
- (5) Motivating students in off-the-campus literary activities
- (6) Implementation of Semester Pattern for M.Com. course
- (7) Verification of Self-Appraisal Reports of faculty
- (8) M.B.A. Counselling Programme
- (9) Monitoring Analysis of Students' Feedback
- (11) Motivating students in off-the-campus literary activities
- (12) IT audit

2.15: Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of Institutional Calendar	Prepared the Institutional Calendar for 2013-14
Formation of Students' Council	It was formed according to Maharashtra Universities Act, 1994
Implementation of revised course structure of M. Com.	A 800-marks M. Com. Course was converted from 1600-marks M. Com. Course divided equally in four semester. The internal evaluation system was also revised by Shivaji University. All this was implemented successfully.
Providing Schedule of	Provided the copies of schedule of research project

Project Preparation & Proforma of Synopsis to M.Com. students	preparation & proforma of synopsis to final year students of M.Com. course
Encouraging BBA students to participate in Management Games/Events organised by other institutions	BBA students participated in management games/events organised by University and grabbed prizes
Guidance about professional (CA) examination	3 students cleared CPT, 2 passed IPCC & one student passed C.S. Foundation Course
Holding Swyamsidhha Exhibition for creations of girls' handicrafts	More girls participated in Swayamsidhha activities & the Exhibition of their creations was held in the college
Increasing girl students' participation in sports , outreach programmes & cultural activities	The girl students participation in sports , outreach programmes & cultural activities was increased by involving lady teachers in them
Motivation to girls for participation in sports & cultural activities	<p>i) Girls' Wholly-ball & Kabaddi teams participated in tournaments & performed well. They also participated in Athletics & grabbed prizes.</p> <p>ii) Ms. Priti Koshti & Ms. Shruti Koshti were selected in University Wholly-ball team & participated in Inter-University tournaments held at Nashik & Jaipur.</p> <p>iii) Ms. Sneha Kole was selected in University team & participated in 100 metre, 300 metre & long jump at State level & All India level Inter-University Athletics tournament</p> <p>iv) Ms. Shradha Chavare secured second rank in University in Yogasan & Ms. Nikita Dake secured first rank in Zonal tournaments in Shot-put.</p> <p>iv) Many girls participated in cultural activities organised by the college & outside institutes & also participated in Youth Festival</p>
Activating the NSS volunteers	<p>i) Six students participated in Special NSS Camp organised by University</p> <p>ii) Ms. Riba John participated in 4th Bharatiya Chhatra Sansad & appointed as Campus Ambassador</p> <p>iii) Three other students were selected as Para-legal Volunteers</p>
Motivating faculty to participate in National & International Seminars/Conferences	Many faculties attended National & International Seminars & Conferences & presented research papers. One faculty presented research paper in International Conference held at Colombo, Shri Lanka.

Organising Lead College Workshops	Organised three one-day workshops under Lead College Scheme of Shivaji University— i) <i>Mahavidyalayin Vidyarthyanche Aahar, Achar, Vichar</i> (Diet, Conduct & Thoughts of College Students) ii) <i>Sangeet: Jivan Jagnyacha Ek Mulmantra</i> (Music: The Chief Source of Life) & iii) <i>Badalati Sanscruti Asni Ajacha Yuvak</i> (Changing Culture & Today's Youth)
Motivating students to participate in University level Avishkar Research Convention	Two students presented Research Papers & Wall Papers in Avishkar Research Convention
Organising Industrial Visits	Organised Industrial Visits of accountancy Association at Manugraph Industries, Kodoli & Warana Dudh Sangh, Warananagar
Organisation of Gender-sensitization Programmes	Gender-sensitization programmes were organised by Sexual Harassment (Prohibition) Committee
Book Exhibitions	Book Exhibitions was organised and the teachers & students were appealed to choose the useful books.
IT Audit	IT Audit done by external agency
Counselling for MBA	i) The faculties of reputed management institutes like SGI, CSIBER & Matrix, Pune were invited to counsel the final year B.Com. & BBA students about MBA entrance exam. Some students sought admission to MBA course. ii) Campus visit of 200 students to Sanjay Ghodawat Institute of Management
Print the Academic & activities Calendar in Annual Report of the College	The Academic & Activities Calendar for next year i.e. 2014-15 was published in <i>Sudarshan</i> -the Annual Report of the college

2.15: Whether the AQAR was placed in statutory body? : Yes

Management	Syndicate	Any other body
√	---	---

Provide the details of the action taken:

Data and information presented in AQAR was discussed first in faculty meeting and then approved by the management.

Part – B

Criterion – I

1. Curricular Aspects

1.1: Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
PhD	---	---	---	---
PG	01	---	01	---
UG	02	---	01	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others (Short-term course)	---	---	---	---
Total	03	---	02	---

Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2: (i) Flexibility of the Curriculum:

CBCS	Core/Elective option	Open options
No	For UG (B.Com.)	No

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.Com. & B.B.A.
Trimester	---
Annual	M.Com.

1.3: Feedback from stakeholders* (*On all aspects*)

Alumni	Parents	Employers	Students
Yes	Yes	No	Yes

Mode of feedback:

Online	Manual	Co-operating schools (for PEI)
No	Yes	No

*Analysis of the feedback provided in the Annexure-2

1.4: Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The syllabus of B.Com.-Part-III was revised by Shivaji University & made effective from June, 2015.

Salient aspects:

- i) The modern concepts of management like Six Sigma, Knowledge Management, Disaster Management, Time & Event Management were incorporated in the compulsory paper on Modern Management Practices
- ii) New laws like Limited Liability Partnership Act and Cyber Law were added in a paper on Business Regulatory Framework
- iii) Advanced tally accounting & e-filing of returns etc. was incorporated in the papers of Accounting & Auditing
- iv) Other contemporary trends in business and accounting were added.

1.5: Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1: Total no. of permanent faculty

Total	Assistant Professors	Associate Professors	Professors	Others
23	05	06	00	12

2.2: No. of permanent faculty with Ph.D.: 03

2.3: No. of faculty positions Recruited (R) and Vacant (V) during the year.

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	01	06	---	---	---	12	---	23	01

2.4: No. of Guest and Visiting faculty and Temporary faculty

Guest	Visiting	Temporary
00	00	12

2.5: Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	02	04	06
Presented papers	02	02	02
Resource Persons	---	---	01

2.6: Innovative processes adopted by the institution in Teaching and Learning:

- i) Teaching Plans
- ii) PPTs for lectures
- iii) Poster Presentation
- iv) Use of dailies like Economic Times, Business Standard and magazines like Business India, Capital Market
- v) Class Assignments & Home Assignments
- vi) Seminars/ Guest (Experts) Lectures on practical-oriented contents
- vii) Peer-learning
- viii) GD
- ix) Industrial Visits
- x) Poster Presentations
- xi) Model Solution
- xii) Concept Maps

2.7: Total No. of actual teaching days during this academic year: 191

2.8: Examination/ Evaluation Reforms initiated by the Institution (For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, On-line Multiple Choice Questions)

Shivaji University has started Double Valuation (Assessment & Moderation) & Photocopy since long time. This year no other reform was introduced.

2.9: No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop. : 03

2.10: Average percentage of attendance of students: 83%

2.11: Course/Programme-wise distribution of pass percentage: (March/April-2014)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Total Pass %
B.Com.	414	8.94	29.71	29.95	0.72	69.32
B.B.A.	39	2.56	46.15	38.46	2.56	89.74
M.Com.	27	0.00	18.52	33.33	0.00	51.35

Only final year examination is considered.

Ms. Priyanka Chougule stood **Seventh** (B.B.A.) in the order of Merit of Shivaji University.

2.12: How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i) The classes start from the very first day of the term
- ii) IQAC prepares the Institutional Calendar and provides the formats of Teaching Plans which every teacher has to submit at the beginning of each term
- iii) Syllabus Completion Reports & Subject-wise result analysis is collected & scrutinised
- v) IQAC scrutinises the Self- Appraisal Reports submitted by the teachers
- vi) In-charge of Time Table committee and Staff Secretary are entrusted with day-to-day monitoring the teaching-learning process. It is done by Course co-ordinators in case of B.B. A. & M.Com. courses.
- vii) Students' feedback on teachers' is analysed

2.13: Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC- Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others (Special Summer School)	00

2.14: Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	01	00	0s1
Technical Staff	00	00	00	00

Criterion-III

3. Research, Consultancy and Extension

3.1: Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

- i) Research Committee of the college inspires and facilitates the teachers to undertake minor research projects and pursue doctorates and also regulates the students' research work
- ii) Before submission of research proposals, the concerned faculty submits its copy to Research Committee, which scrutinises the same and makes suggestions for improvement.
- iii) Separate computers with Internet connectivity and Wi-Fi facility is provided for free of cost to faculty & students
- iv) The latest books & periodicals on a variety of areas covered under Commerce, Management, Finance and Marketing are collected to support the faculty & students research.
- v) Encouraging the teachers to present research papers in state, national and International seminars, workshops and conferences, for which the college sanctions duty leaves and reimburses the registration fees.
- vi) The teachers are inspired to contribute as co-author for preparation of Self-Instructional Material (SIM) for Distance Education Centre of University
- vii) Motivating the faculty to participate in workshops on Research for which the college sanctions duty leaves

3.2: Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3: Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	3	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4: Details on research publications

	International	National	Others
Peer Reviewed Journals	04	03	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5: Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS
--	--	--	--

3.6: Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	---	---	---
Minor Projects	--	---	---	---
Interdisciplinary Projects	--	---	---	---
Industry sponsored	--	---	---	---
Projects sponsored by the University/ College	--	---	---	---
Students research projects (other than compulsory by the University)	--	---	---	---
Any other(Specify)	--	---	---	---
Total	--	---	---	---

3.7: No. of books published

i) With ISBN No	00
Chapters in Edited Books	06
ii) Without ISBN No	00

3.8: No. of University Departments receiving funds from

UGC-SAP	CAS	DST-FIST	DPE	DBT Scheme/funds
Nil	Nil	Nil	Nil	Nil

3.9 For colleges

Autonomy	CPE	DBT Star Scheme	INSPIRE	CE	Any Other (specify)
No	No	No	No	No	No

3.10: Revenue generated through consultancy: Nil

3.11: No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	03*
Sponsoring agencies	---	---	---	---	Shivaji University

* Lead college workshops

3.12: No. of faculty served as experts, chairpersons or resource persons: 04

3.13: No. of collaborations

International	National	Any other
Nil	Nil	01

3.14: No. of linkages created during this year: 00

3.15: Total budget for research for current year in lakhs: Nil

From funding agency	---
From Management of University/College	Money spent on research journals
Total	---

3.16: No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17: No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
---	---	02	---	---	---	---

3.18: No. of faculty from the Institution:
who are Ph. D. Guides: 03
and students registered under them: 06

3.19: No. of Ph.D. awarded by faculty from the Institution: 00

3.20: No. of research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other
Nil	Nil	Nil	Nil

3.21: No. of students participated in NSS events:

University level	State level	National level	International level
42	01s	01	Nil

3.22: No. of students participated in NCC events:

University level	State level	National level	International level
00	00	00	00

3.23: No. of Awards won in NSS:

University level	State level	National level	International level
00	00	00	00

3.24: No. of Awards won in NCC:

University level	State level	National level	International level
00	00	00	00

3.25: No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
03	00	00	15	03(BBA dept.)

3.26: Major activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- i) Kranti-Din Rally
- ii) Blood Donation Camps
- iii) Visiting Orphanages, Old-age Homes, Leprosy Colonies and Schools for Mentally Retarded (Sanmati Vidyamandir) students and celebrating festivals (like Makar Sankranti and Raksha Bandhan) with them
- iv) Visit to Ichalkaranji Textile Development Cluster Scheme to study the process on industrial waste water
- v) Participation in social movements like De-addiction Movement, Rallies on Human Rights,
- iv) Cleanliness campaign at college campus
- v) *Nirmalya Visarjan Prabodhan* (To protect river from getting polluted)
- vi) *Gram Swachhata Abhiyan* (Cleanliness Campaign at Rangoli-The adopted village)
- vii) Aids Awareness Programme
- viii) Celebration of Human Rights Day
- ix) Tree Plantation & Environment Protection
- x) *Panchganga* River cleanliness campaign
- xi) Participation in Road Safety Movement (3 times)
- xii) Celebration of Independence Day, Republic Day and World Population Day, Constitution Day, International Women Day, *Bal-Din* etc.
- xiii) Commemoration of Birth & Death Anniverasries of great social-political leaders

Criterion – IV

4. Infrastructure and Learning Resources

4.1: Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.33 acres	---	---	2.33 acres
Class rooms	09+3	---	---	12
Laboratories	---	---	---	---
Seminar Halls	---	---	---	---
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	100 Benches 42 Chairs 1 Bell	2 Fans	UGC+ College Fund ---	100 Benches 42 chairs 01 Bell 02 Fans
Value of the equipment purchased during the year (Rs. in Lakhs)	3,17,235	3,150		---
Others	---	---	---	---

4.2: Computerization of administration and library:

- i) The whole administrative work is done by using computers, Internet. Wi-Fi is provided in the college.
- ii) There is OPAC in the library. Two computers with Internet connectivity are placed in the library for use of faculty. Three other computers are used for storage of data regarding library.

4.3: Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	6,020	4,60,011	296	37, 889	6,316	4,97,900
Reference Books	6,306	8,06,387	686	82,076	6,992	8,88,463
e-Books	---	---	---	---	---	---
Journals	30	NA	---	---	---	---
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	---	---	--	---	---	---
Others (specify)	---	---	---	---	---	---

4.4: Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28	01	01	--	--	--	--	--
Added	22	01	--	--	--	--	--	--
Total	50	01	01	--	--	--	--	--

4.5: Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- i) Networking is provided to computers used by administrative staff
- ii) Internet & Wi-Fi is provided
- iii) Teachers & students have free access to computers & Internet facilities
- iv) The process of admission, eligibility, sending marks of internal evaluation, conduct of examination & declaration of results are carried out with the help of computers & Internet
- v) The rapport with University and Joint Director is maintained on-line for administrative purpose
- vi) The office staff is deputed to participate in the workshops organised by University for technological upgradation (Exam. work, AISHE)
- vii) LCD projectors are provided in classrooms
- viii) One more Internet connection is provided

4.6: Amount spent on maintenance in lakhs:

i) ICT	11.70
ii) Campus Infrastructure and facilities	---
iii) Equipments	0.03
iv) Others	---
Total	11.74

Criterion – V

5. Student Support and Progression

5.1: Contribution of IQAC in enhancing awareness about Student Support Services

- i) IQAC prepares the Academic & Activities Calendar which outlines the curricular, co-curricular & extension activities
- ii) *Sudarshan*, the annual report of the college, provides the detailed reports on student activities & support services.
- iii) Prospectus & college website contains the details of all support services available to students
- iii) Display & circulation of notices & circulars and class announcements
- iv) Freshers' welcome/ Principal's address to newly admitted students

5.2: Efforts made by the institution for tracking the progression

- i) The college facilitates student progression to higher level education and employment through---.
 - Personal counseling by teachers
 - Guest lectures on professional examinations
 - Counselling sessions of eminent faculties of M.B.A. Institute.
 - Campus visits to M.B.A. Institutes
- ii) The college tracks the progression through informal feedback from students, parents, alumni and employers.

5.3: (a) Total Number of students

UG (B. Com. & B.B. A)	PG	Ph. D.	Others
1561	82	00	00

(b) No. of students outside the state: 04

(c) No. of international students: Nil

Men		Women	
No.	%	No.	%
693	42.18	950	57.82

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1396	74	00	149	02	1621	1454	68	01	119	01	1643

Demand Ratio			Dropout %		
B.Com.	B.B.A.	M.Com.	B.Com.	B.B.A.	M.Com.
1.61	1.73	3.48	0.87		

5.4: Details of student support mechanism for coaching for competitive examinations (If any)

The college has Competitive Examination Guidance Cell operating under a committee of senior teachers.

- i) Guest lecture of Dr. Amar Kamble of Nalanda Academy, Ichalkaranji was organised.
- ii) The college organised two State-level General Knowledge Test (MTS) on 5th January, 2013 in association with Yashwantrao Chavan Mahavidyalaya, Pune, for which 100 students of the college appeared.
- iii) Ms. Shradhha Sontakke stood First in centre in National Level General Knowledge Test & got Rs. 1000/- as prize.
- iv) Several books on competitive examinations including NET/SET, Banking Exams. General Knowledge, Numerical Ability Test, Attitude/ Aptitude Tests are made available to students. The separate arrangement is made in the library to store these books.
- v) The reading rooms are made available in afternoon session
- vi) Venkatesh Academy, whose in-charge is the Physical Director of the college, provides coaching in Physical Fitness to the students preparing to join State Police Force & Military. This is done in the afternoon hours. Many of the students are befitted and now working in Maharashtra Police Force.

No. of students beneficiaries	140
--------------------------------------	-----

5.5: No. of students qualified in these examinations

NET	00
SET/SLET	00
GATE	00
CAT	00
IAS/IPS etc.	00
State PSC	00
UPSC	00
Others	02

5.6: Details of student counselling and career guidance:

No. of students beneficiaries	145
--------------------------------------	-----

5.7: Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8: Details of gender sensitization programmes

There is a separate Girls' Forum and Internal Complaints Committee function under the headship of senior lady teacher and a social women activist (Adv. Madhuri Kajave) respectively, which organise various gender sensitization programmes for faculty and students.

i) Girls' Forum (Formerly known as Ladies' Association): Girls' Forum organised the following programmes.

- Guest lecture of Mrs. Dipti Mane & Mrs. Deepa Vardai (Yoga Teacher of Inshape Fitness Centre) on Importance of Yoga Oath for eradication of Female Foeticide
- Street Play on Women Infanticide/ Save Baby & Strengthen Nation (8 girls participated)
- It also organized 2-day special events (Girls Forum, 2014) on 16th & 17th January, 2014 under which several competitions exclusively for girl students were conducted. To carry out this event, various Sub-Committees of students are formed and the required autonomy and freedom is given to them. (More than 175 girls participated in 10 competitions)

ii) Sexual Harassment (Prohibition) Committee: The committee created awareness among students about gender-equality & organised a guest lectures.

iii) Swayamsidhha Cell:

- This cell organised workshops on making of Golden Tree & Socks Doll, Festoon from Wollen, Ornaments from Strips Papers, Hair Style etc.
- Swayamsidhha Exhibition, 2014 for creations of girls handicrafts & competition of their creations

5.9: Students Activities

5.9.1: No. of students participated in Sports, Games and other events

	State/ University level	National level	International level
Sports/Games	63+3 State	01	---
Management Events	27	---	---

No. of students participated in cultural events

State/ University level	34
International level	--
National level	---

5.9.2: No. of medals /awards won by students in Sports, Games and other events

Sports:

	State/ University level	National level	International level
Sports/Games	24 + 06 State	02	---
Management Events	05	---	---

Cultural:

	State/ University level	National level	International level
02	03	---	---

5.10: Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	03	15,000
Financial support from government	331	11,68,000
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11: Student organised / initiatives

Fairs:

State/ University level	Nil
International level	Nil
National level	Nil

Exhibition:

State/ University level	Nil
International level	Nil
National level	Nil

5.12: No. of social initiatives undertaken by the students: 14

5.13: Major grievances of students (if any) redressed:

- i) The major exam-related grievances were about marks not displayed by University on mark-lists and the present students were shown absent in the final mark-lists. They were sorted out by sending the exam, co-ordinator and clerk to the examination department of University.
- ii) The students having low percentage of marks in qualifying examination loose the opportunity of admission to B.Com., B.B.A. & M. Com. courses

Criterion – VI

6. Governance, Leadership and Management

6.1: State the Vision and Mission of the institution

Vision:

‘To become the premier educational institution to provide quality commerce education blending with moral and civic values, relevant in the present context’

Mission:

‘To impart quality education in commerce to all classes of society and mould the students into socially responsible citizens and to contribute in the development of human resources to meet the contemporary challenges’

6.2: Does the Institution has a Management Information System

Yes. The college gathers the data relating to students (from admission till declaration of result and issuance of T.C) , teachers and administrative staff (from appointment till date & retirement) and also of the meetings conducted, resolutions passed & decisions taken at the meetings etc. , constantly updates it & retrieves as & when needed for decision-making by the Heads, the Principal & the Management. The data is preserved in both modes –manual and computerised.

6.3: Quality improvement strategies adopted by the institution for each of the following:

6.3.1: Curriculum Development

i) As a member of sub-committees, the faculty members actively participated in revision of syllabus. Beforehand, they informally discuss with the colleagues and external experts about the existing contents of a paper & the latest developments which need to be incorporated in the syllabus.

6.3.2: Teaching and Learning

- i) Submission of teaching plan in the format provided by IQAC is made obligatory
- ii) Along with the conventional lecture method, the faculty use the modern teaching techniques like GD, concept maps, model solution, class seminars, debates, remedial coaching, guest lectures.
- iii) Home Assignments & Class Assignments
- iii) Teachers use LCD for some lectures
- iv) Commerce Lab
- v) Final year students of B.B.A. & M. Com. & second year students of B.Com. & B.B.A prepare research projects

6.3.3: Examination and Evaluation

Implemented the reforms brought about by Shivaji University in M.Com. examination

6.3.4: Research and Development

- i) Research Committee of college scrutinizes the research proposals to be submitted for M.Phil., Ph.D. & minor research projects etc. & makes suggestions, if any for its improvement.
- ii) Teachers are encouraged for presentation of research papers at seminars & conferences at national & international levels and also for publication of research articles & books
- iii) Teachers are motivated to do Ph.D. and undertake minor research projects
- iii) Students are provided Research Guides for their project preparation & also latest books & computers with Internet facility

6.3.5: Library, ICT and physical infrastructure / instrumentation

- i) Library Advisory Committee decides the budget allocation for each major subjects which is utilised accordingly for enrichment of the library in terms of latest edition of a variety of titles covered under commerce & management
- ii) Teachers & students are given freedom of choosing the books from the Book Exhibition held twice a year in the college, which are purchased by the college
- iii) OPAC is in place
- iv) LCD projectors are provided in classrooms
- vi) Wi-Fi connectivity & CCTV surveillance for 24 hours is provided
- vii) LMC & IQAC looks after the development of physical infrastructure

6.3.6: Human Resource Management

- i) Involvement of all faculty members in college activities
- ii) Maintenance of service records of all employees
- iii) Encouragement for academic & professional development
- iv) Assignment of new responsibilities
- v) Opportunity to participate indecision-making process
- vi) Welfare schemes in the form of group insurance, retirement benefits and loan facility

6.3.7: Faculty and Staff recruitment

- i) Roster is maintained as per state government rules
- ii) Faculty & staff recruitments are made through advertisement as per rules of UGC, Government of Maharashtra & University
- iii) Management recruits the temporary faculty & office staff purely on temporary basis as per requirement

6.3.8: Industry Interaction / Collaboration

- i) Student Research Projects on local banks & industries
- ii) Guest lectures for students
- iii) Industrial Visits
- iv) Sponsorship of college events

6.3.9: Admission of Students

- i) The college has a systematic and transparent admission process which complies the norms of affiliating university and state government and meticulously monitored by the Admission Committees.
- ii) Admission to all courses is done purely on merit basis

6.4: Welfare schemes for

Teaching	<ul style="list-style-type: none"> i) Retirement Benefits (GPF, Gratuity & Pension) ii) Group Insurance, iii) Loan Facility iv) Medical Reimbursement
Non-teaching	<ul style="list-style-type: none"> i) Retirement Benefits (GPF, Gratuity & Pension) ii) Group Insurance, iii) Loan Facility iv) Medical Reimbursement
Students	<ul style="list-style-type: none"> i) Earn & Learn Scheme ii) Scholarships including Merit Scholarship iii) Students' Aid Fund iv) Group Insurance v) Cash prizes & Mementoes

6.5: Total corpus fund generated: Nil

6.6 Whether annual financial audit has been done

Yes	√
No	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Local Inquiry Committee of Shivaji University	---	---
Administrative	Yes	Local Inquiry Committee of Shivaji University	---	---

6.8: Does the University/ Autonomous College declare results within 30 days?

For UG Programmes:

Yes	
No	√

For PG Programmes:

Yes	
No	√

6.9: What efforts are made by the University/ Autonomous College for Examination Reforms?

University introduced the following evaluation reforms in the year 2013-14.

(i) CBCS for M.Com. Course:

From academic year 2013-14, the semester pattern was introduced and the syllabus was revised accordingly. Choice Based Credit System (CBCS) was applied for M.Com. course, under which the students may select the subject/ paper from special group /elective/optional paper under Commerce Faculty from M.Com., M.B.A., Law and M.C.A.

Formerly, the M.Com.course was of 800 marks equally distributed among 8 papers (4 compulsory and 4 optional) but in the new pattern the course was made of 1600 marks and 16 papers (8 compulsory papers and 8 optional papers) divided amid semester-I to IV. The revised pattern was applicable to M.Com.Part-I class from academic year 2013-14.

Internal Evaluation under CBCS:

Under CBCS pattern it is obligatory for the students to undergo Internal Evaluation of 20 marks for each paper and University Examination is of 80 marks each paper each semester. The students' academic performance will be evaluated through Home Assignments/Internal Test/ Mini Project for 10 marks and Seminar/Oral Test/ Case Study for 10 marks at the end of each semester for each paper.

It was handled by Internal Evaluation Committee for M.Com., which evaluated the Internal Evaluation of students for Sem.-I and II through Written Test (10 marks) and Oral (10 marks).

Research Project Reports:

University made it mandatory that the topics of Research Project to be undertaken individually by final year students must be relevant to their optional subject i.e Advanced Accountancy covering Financial, Cost and Management accounting and Auditing.

6.10: What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Available

6.11: Activities and support from the Alumni Association
Alumni Assemblage was organised.

6.12: Activities and support from the Parent -Teacher Association
i) PTA meets every year

- ii) Reviews and suggestions of parents are collected on the students' & teachers' performance & student support services

6.13: Development programmes for support staff

The office employees are deputed to participate in workshops on technology up-gradation & on-line submission of internal marks of students.

6.14: Initiatives taken by the institution to make the campus eco-friendly

- i) Tree plantation on the campus
- ii) No vehicle day is observed on 15th day of every month
- iii) Use of tobacco in any form is banned in the college campus
- iv) There are no hazardous wastes on the campus
- v) Electronic-wastes of computer lab and office etc. are stored as dead-stock
- vi) The college has a practice of inaugurations of various events by 'watering the plants'
- vii) The college offers sapling to the guest speakers in stead of bouquet as a token of affection
- viii) For greeting the staff members on the occasion of 'birthdays' the saplings are offered
- ix) Preservation of decorative plants

Criterion – VII

7. Innovations and Best Practices

7.1: Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following innovations introduced during the current academic year have created the positive impact on the functioning of college.

- i) Faculty participation in research paper presentation & publication
- ii) LCD equipped classrooms & Laptops made available to faculty for teaching
- iii) Faculties’ contribution to Distance Education Centre as unit-writers
- iv) Faculties’ contribution to other institutions as Resource Persons, unit writers etc.
- v) Participation of faculty & students in co-curricular & extension activities

7.2: Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Most of the plans are carried out as per plan.

7.3: Give two Best Practices of the institution

Best Practice-1: ‘Exhibition of girl students’ handicraft creations’

Best Practice-2: ‘Girls participation in sports’

7.4: Contribution to environmental awareness / protection

- i) Cleanliness campaign & pollution prohibition move (especially at the time of Ganpati Visarjan)
- ii) Tree plantation & preservation of Decorative Plants
- iii) Observance of No Vehicle Day on 15th day of every month
- iv) Ban on use of tobacco in any form
- v) No hazardous wastes on the campus
- vi) Electronic-wastes of computer lab and office etc. are stored as dead-stock
- vii) Practice of inaugurations of various events by ‘watering the plants’
- viii) Sapling is offered to the guest speakers instead of bouquet as a token of affection
- ix) For greeting the staff members on the occasion of ‘birthdays’ the saplings are offered

7.5: Whether environmental audit was conducted?

Yes	
No	√

7.6: Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

- i) Prime location of the college
- ii) High demand ratio
- iii) Focus on students' overall development
- iv) Meritorious Students
- v) Girls participation in sports, social & cultural activities
- vi) Special counselling programme for progression

Weaknesses:

- i) Limited Infrastructure
- ii) Lack of Industrial Collaboration/ Linkages
- iii) Poor placement assistance
- iv) No major research projects
- v) Poor Alumni support

Opportunity:

- i) Introduction of short-term add-on courses
- ii) More faculty research & publication
- iii) More UGC Schemes
- iv) Scope to organise National Seminars
- v) Scope to start one more batch of M.Com.
- vi) Scope to start MBA

Threat (Challenges):

- i) Accommodating increased number of students
- ii) Tracking the outgoing students
- iii) Sustaining the quantitative growth

8: Plans of institution for next year

- i) Starting C.A. Examination Centre
- ii) Construction of Function Hall (Conference Hall)
- iii) Providing on-line facilities for students (Filling up Anti-Ragging Undertakings, Feedback etc.)
- iv) Fillip to faculty research & publication
- v) Motivating BBA students for off-the-campus participation
- vi) Workshop on Research for students

(Dr. Naushad M. Mujawar)

Co-ordinator, IQAC

(Dr. Babasaheb A. Khot)

Chairperson, IQAC

Annexures:

1) Institutional Calendar (Academic Year: 2013--2014)

Month	Activity
First Term: 18/06/2013 to 30/10/2013	
May-June	<ul style="list-style-type: none"> • Declaration of results by Shivaji University (B.Com. ,B.B.A, M.Com.) • Preparation of Prospectus by respective committees • Admission process
June	<ul style="list-style-type: none"> • Admission process continues for B.Com.-Part-I , M.Com. & B.B.A.) • Staff Meeting-1 (Agenda: Plan of teaching work, Annual distribution of teaching and departmental work (co-curricular & extension work), Discussion on 'Result Analysis') LMC Meeting • Testing of knowledge of freshers & its reporting • Welcome Function (Principal's address to freshers) • Library Orientation • Registration of NSS volunteers • NSS regular activities (Celebration of <i>Shahu Jayanthi</i>- 26th June) • Formation of Students' Working Committees for all College Associations • IQAC Meeting • Inauguration of College Associations/Committees • Submission of Teaching Plans
July	<ul style="list-style-type: none"> • NSS Orientation Programme • Display of Final Time Table (For UG & PG sections) • Co-curricular activities by various college associations • NSS regular activities (i) Students' Day ---9th July (ii) World Population Day-Essay Competition-11 July • Participation of sports teams in tournaments
August	<ul style="list-style-type: none"> • Meeting of Library Advisory Committee (Agenda: Department-wise allocation of budget & other relevant issues) • NSS regular activities (9th August <i>Kranti Din Rally</i>) • Survey by NSS volunteers in adopted village • Independence Day (15th August) • Sports (Zonal & Inter-zone tournaments) • Co-curricular activities by college associations • Mid-term Staff Meeting (Agenda: Review of academic & departmental work) • Updating of College Website (31st August according to MDN) • Workshop on Research Methodology (For M.Com.)
September	<ul style="list-style-type: none"> • Formation of Students Council • Co-curricular activities by college associations • Teachers' Day (5th September) by NSS dept. • International Literacy Day/ Week (8th September)

	<ul style="list-style-type: none"> • Internal Evaluation (Home Assignment- for B.Com-Part-II & Seminar Reports for B.Com.-Part-III) • Social Service Scheme Day (24th September) • IQAC Meeting • One-day Workshop under Lead College Scheme
October	<ul style="list-style-type: none"> • Gandhi Jayanthi (2nd October) by NSS dept. • World Meal Day (16th October) by NSS dept. • Meeting of Students' Council • Transport Safety Week (24th to 30th October) by NSS Dept. • National Integration Day (31st October) by NSS Dept. • Sports Tournaments • I-Term-End Meeting (Teaching & Non-Teaching Staff) • B.Com.& B.B.A-Part-I Semester-I Examinations • Assessment of B.Com.& B.B.A-Part-I Semester-I (CAP) • B.Com.-II (Sem-III) & B.Com.-III (Sem-V) Examinations • B.B.A.-II (Sem-III) & B.B.A.-III (Sem-V) Examinations
<p>Diwali Vacation ---31/10/2013 to 15/11/2013 (Assessment & Moderation ... CAP at Shivaji University) Second Term: 16/11/2013 to 30/04/2014</p>	
November	<ul style="list-style-type: none"> • College reopens on 16th November, 2013 • Cleanliness Campaign on occasion of Shivaji University Foundation Day by NSS Dept.(18th November) • Mother Day (19th November) by NSS dept. • Purchase Committee Meeting • Students' Aids Fund Meeting • Co-curricular activities by college associations • Meeting of Students' Council
December	<ul style="list-style-type: none"> • World AIDS Day (Rally-1st December) by NSS dept. • Human Rights Day (10th December) by NSS dept. • IQAC Meeting • LMC Meeting • Co-curricular activities by college associations • PG Faculty Meeting (Agenda: To take review of Project Reports) • One-day Workshop under Lead College Scheme
January	<ul style="list-style-type: none"> • Savitribai Phule (Rally-3rd January) by NSS dept. • National Youth Day---Blood Donation Camp (12th January) by NSS dept. • Traditional Day at College & <i>Tilgul Watap</i> on occasion of <i>Makar Sankranti</i> at Leprosy colony • 2-Day Special Event for Girls (To be arranged by Jan-Fest in association with Ladies' Association) • Republic Day • Special Camping Programme (NSS) at Mouje Takwade • One-day Workshop under Lead College Scheme • Mid-Term Staff Meeting
	<ul style="list-style-type: none"> • Co-curricular activities by college associations • Annual Prize Distribution Ceremony

February	<ul style="list-style-type: none">• Internal Evaluation (Home Assignment- for B.Com-Part-II & Project Reports for B.Com.-Part-III)• Preliminary Examination (For M.Com.-Part-I &II)• Teachers' Evaluation by Students• Meeting of Students' Council• Physical Education Examination for B.Com.-Part-I students
March	<ul style="list-style-type: none">• Women Day (Rally) at Mouje Takwade by NSS dept (8th March)• Meeting of Library Advisory Committee (Agenda: To take review of utilization of library budget)• World Health (21st March)• Preliminary Examination (For M.Com.-Part-I &II)• Exam-oriented Guidance to Students
April	<ul style="list-style-type: none">• Students' Feedback• Annual University Examination (B.Com.-II &III, BBA & M.Com.)• Semester-II Examination for B. Com.-Part-I• II-Term-End Staff Meeting (Agenda: Formation of Prospectus & Admission Committees)• Submission of Syllabus Completion Report• LMC Meeting• IQAC Meeting• B.Com.& B.B.A-Part-I Semester-II Examinations• Assessment of B.Com.& B.B.A-Part-I Semester-II (CAP)• B.Com.-II (Sem-IV) & B.Com.-III (Sem-VI) Examinations• B.B.A.-II (Sem-IV) & B.B.A.-III (Sem-VI) Examinations• M.Com-I & II Examinations
May	<ul style="list-style-type: none">• University Examinations• Assessment and Moderation (Central Assessment Programme as chalked out by Shivaji University)

1) Analysis of Feedback

i) Students' Feedback (Teachers' Evaluation by Students):

During the academic year 2013-14 the Students' Feedback Committee collected duly filled up feedback forms from the students of each class. The feedback form contained 20 questions divided in two parts relating to the teaching, learning and evaluation. The questions were arranged on 5-point Likert's Scale. The students selected per teacher were asked to rate those questions as 'Strongly Agree', 'Agree' 'Neutral', 'Disagree' & 'Strongly Disagree.' The students were selected by using Stratified Sampling method and the Weighted Average method was used to compute the score per teacher. The collected feedback forms were evaluated in most confidential manner to sort out faculty into three categories i.e. excellent, best, good, average & below-average performers. Grievance Redressal Cell and Result Analysis are the other modes open to the Principal to cross-examine the feedback report so received from the committee. Having arrived at the perfect conclusion about the teachers' teaching-learning performance, the Principal confidentially shares the summary of the feedback with the individual teachers, from which they can understand their strengths and weaknesses.

Depending on score the teachers were classified in four categories, such as 'Best', 'Good', 'Average' & 'Below Average'. The feedback analysis of 17 teachers including temporary teachers revealed the following picture.

Score	Category	No. of Teachers
81to100	Excellent	00
61 to 80	Best	00
41 to60	Good	16
21 to 40	Average	01
0 to 20	Below Average	00

ii) Feedback by Parents:

The feedback from parents is collected in PTA meets as their remarks, which is discussed in the IQAC meetings.

iii) Feedback by Peers & Alumni:

The feedback from fellow teachers our college and that of other colleges meeting in Shivaji University Commerce and Management Teachers Association (SUCOMATA) and alumni (especially C.As) has led to incorporate the recent trends in business management, law, accounting & auditing in the syllabus revised every three years by Shivaji University.