



Shri Narayanrao Babasaheb Education Society's

**SHRI VENKATESH MAHAVIDYAYALAYA,
ICHALKARNJI**

(Affiliated to Shivaji University, Kolhapur)

Govindrao High School Campus, Rajwada Chowk, Ichalkarnji ,

PIN: 416 115

District: Kolhapur, State: Maharashtra

www.venkateshcollege.com

mshrivenkatesh@yahoo.com

**ANNUAL QUALITY ASSURANCE
REPORT -2014-15**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC)**

Bangalore- 560072

The Annual Quality Assurance Report (AQAR) of the IQAC

AQAR for the year : 2014--2015
Part – A

1. Details of the Institution

1.1: Name of the Institution : Shri Venkatesh Mahavidyalaya, Ichalkaranji

1.2: Address Line 1 : Govindrao High School Campus,
Rajwada Chowk

City/Town : Ichalkaranji, Dist: Kolhapur

State : Maharashtra

Pin Code : 416 115

Institution e-mail address : *mshrvenkatesh@yahoo.com*

Contact Nos. : (0230) 2424534

Name of the Head of the Institution: Dr. Babasaheb A. Khot

Tel. No. with STD Code: : (0230) 2424534

Mobile : 919422613554

Name of the IQAC Co-ordinator : Dr. Naushad M. Mujawar

Mobile: : 9822673554

IQAC e-mail address : *vmiqac230@gmail.com*

1.3: NAAC Track ID : MHCOGN10596

1.4: NAAC Executive Committee
No. & Date : EC/53/RAR/79 dated 4-09-2010

1.5: Website address : *www.venkateshcollege.com*
Web-link of the AQAR : <http://www.venkateshcollege.com/AQAR2014-15.php>

1.6: Accreditation Details

Sl. No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.80	January, 2004	January, 2009
2	2 nd Cycle	B	2.12	September, 2010	September, 2015

1.7: Date of Establishment of IQAC : 1/07/2014

1.8: Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

I	AQAR-2011-12	17-07-2017
Ii	AQAR-2012-13	17-07-2017
Iii	AQAR-2013-14	17-07-2017
Iv	AQAR-2014-15	17-07-2017
V	AQAR-2015-16	17-07-2017

1.9: Institutional Status

University	State	Central	Deemed	Private
	√			

Affiliated College	Yes	No
	√	

Constituent College	Yes	No
		√

Autonomous college of UGC	Yes	No
		√

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	No
		√

Type of Institution	Co-education	Men	Women	Urban	Rural	Tribal
	√			√		

Financial Status	Grant-in Aid	UGC 2 (f)	UGC 12 (B)	Grant-in –Aid + Self-financing	Totally self-financing
	√	√	√		

1.10: Type of Faculty/Programme

Arts	
Science	
Commerce	√
Law	
PEI (Phy. Edu.)	
TEI (Edu.)	
Engineering	
Health Science	
Management	
Other (Specify)	

1.11 Name of the Affiliating University : Shivaji University, Kolhapur

1.12: Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	No
University with Potential for Excellence	No
DST Star Scheme	No
UGC-CPE	No
UGC-Special Assistance Programme	No
UGC-CE	No
UGC-Innovative PG programmes	No
DST-FIST	No
UGC-COP Programmes	No
Any other	No

2. IQAC Composition and Activities

2.1	No. of Teachers	05
2.2	No. of Administrative/Technical staff	02
2.3	No. of students	02
2.4	No. of Management representatives	02
2.5	No. of Alumni	02
2.6	No. of any other stakeholder and community representatives	00
2.7	No. of Employers/ Industrialists	01
2.8	No. of other External Experts	01
2.9	Total No. of members	15

2.10: No. of IQAC meetings held: 04

2.11: No. of meetings with various stakeholders:

No.	Faculty	Non-Teaching Staff	Students	Alumni	Others
10	04	02	02	01	01

2.12: Has IQAC received any funding from UGC during the year? : No

If yes, mention the amount : Nil

2.13: Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
Nil	Nil	Nil	Nil	Nil

(ii) Themes : ---

2.14: Significant activities and contributions made by IQAC

- (1) Installation of Generator Set
- (2) Installation of Water Purifier
- (3) Installation of Rain Water Harvesting System
- (4) More use of LCD for lectures & OERs
- (2) Starting C.A. Examination Centre
- (3) Strengthening quality of teaching & learning
- (4) Motivating & assisting the faculty to complete their Ph.Ds.
- (5) Motivating students for active participation in Youth Festival
- (5) Motivating students for participation in Avishkar Research Convention
- (6) Academic Audit & Administrative Audit
- (7) Gender Audit
- (8) Counselling the students on job opportunities in government sector
- (9) Campus visit of MBA aspirants
- (10) Phillip to Educational Tours/ Industrial Visits & Swayamsidhha Cell

2.15: Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of Academic & Activities Calendar	Prepared the Academic & Activities Calendar for 2014-15
Installation of Generator, Water Purifier & Rain Water Harvesting	Installed Generator, Water Purifier & Rain Water Harvesting
Organisation of One-day Workshop on Research Convention	Organised One-day Workshop on Research Convention in association with Shivaji University

Guidance about professional examination (CA)	3 students cleared CPT, 1 passed IPCC
Organising special programme by Sexual Harassment (Prohibition) Committee	i) Organised a special programme of Adv. Madhuri Kajave--- <i>Mi Dhara Howuni Aale</i> ---The musical presentation on burning issue of female foeticide & atrocities against women ii) Girls were deputed to participate in Shakti (The Women Assemblage)
Organisation of health awareness programmes	Medical Club organised 3 programmes on health awareness (i) Presentation on Acupressure & Colour Combination, (ii) Blood Check-up Camp & iii) Blood Donation Camp
Encouraging BBA students to participate in Management Games/Events organised by other institutions	BBA students participated in management games/events organised by University and other institutions and grabbed prizes
MBA Counselling Programme	i) The faculties of DKTE-MBA Unit were invited to counsel the final year B.Com. & BBA students about MBA entrance exam. Some students sought admission to MBA course. ii) Campus visit of 200 students to Sanjay Ghodawat Institute of Management
Holding Swyamsidha Exhibition for creations of girls' handicrafts	The Exhibition of girls handicraft creations was held in the college
Increasing girl students' participation in sports & outreach programmes	The girl students participation in sports, outreach programmes & cultural activities was increased by involving lady teachers in them
Motivating students for active participation in Youth Festival	i) The students were prepared by special trainer for participation in Youth Festival ii) A team participated in Folk Dance iii) Ms. Rohini Dhuwale got 3 rd prize in Rangoli iv) Ms. Dhanashri Gurav was selected in University Team & participated in 30 th National Youth Festival held at Devi Ahilya University, Indore, Madhya Pradesh v) Mr. Akshay Kadole was selected in University Team & participated in 12 th Maharashtra State Inter-University Youth Festival (Indradhanushya-2014) held at Amaravati University vi) College team got First Prize in State-level Folk Dance Competition organised by Maharashtra Labour Welfare Board at Nagpur vii) College team got First Prize in Yuva Spandan Folk Dance Competition organised by Manoranjan Mandal

Physical Fitness training by Venkatesh Academy	2 boys selected Mumbai Police Force & one girl selected in Maharashtra Police Force
Motivation to girls for participation in sports	i) Girls' Wholly-ball & Kabaddi teams participated in tournaments & performed well. They also participated in Athletics & grabbed prizes. ii) Ms. Priti Koshti & Ms. Shruti Koshti were selected in University Wholly-ball team iii) Ms. Ashwini Yadgiri was selected in University Kabaddi team iv) Ms. Shradhha Chavare was selected in Shivaji University Yoga Team
Activating the NSS volunteers	i) One student selected as Campus Ambassador ii) Two students participated in 5 th Bharatiya Chhatra Sansad iii) Two students were selected State Level NSS Camp iv) Five students participated in <i>Swachha, Swasth, Swarnim Bharat</i> (Personality Development Camp) , Kolhapur organized by Shivaji University in association with Prajapita Bramhakumari
Motivating faculty to participate in National & International Seminars/Conferences	Many faculties attended State, National & International Seminars & Conferences & presented research papers. One faculty presented research paper in International Conference held at Yokohama (Japan)
Organising Lead College Workshops	Organised three one-day workshops under Lead College Scheme of Shivaji University— i) Cyber Crime ii) <i>Democracy & Today's Youth</i> iii) Extravagancy in Festival Celebration
Motivating students to participate in University level Avishkar Research Convention	i) One day workshop on Avishkar Research Convention was organised ii) Six students presented Research Papers in Avishkar Research Convention organised by University at Vathar iii) Five students participated in Avishkar Poster Exhibition organised by the college iv) Five students participated in Avishkar Research Paper Presentation organised by the college v) One faculty Mrs. S.H. Ambawade got the Second Prize in Research Poster Presentation at District Level & the First Prize in it at University Level
Organising Industrial Visits	i) Organised Industrial Visits of accountancy Association at Biyani Paper Converter Pvt. Ltd., Jaysingpur & Samrudhi Industries, Kupwad Warananagar ii) BBA department organised Industrial Tour at Mapro Industries, Pachgani

IT Audit	IT Audit got done
Gender Audit	Gender Audit got done
Academic Audit & Administrative Audit	The formats for both these audits were finalized
Print the Academic & activities Calendar in Annual Report of the College	The Academic & Activities Calendar for next year i.e. 2015-16 was published in <i>Sudarshan</i> -the Annual Report of the college

* Academic & Activities Calendar of the year is attached as Annexure-1

2.15: Whether the AQAR was placed in statutory body? : Yes

Management	Syndicate	Any other body
√	---	---

Provide the details of the action taken:

Data and information presented in AQAR was discussed first in faculty meeting and then approved by the management.

Part – B

Criterion – I

1. Curricular Aspects

1.1: Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
PhD	---	---	---	---
PG	01	---	01	---
UG	02	---	01	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others (Short-term course)	---	---	---	---
Total	03	---	02	---

Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2: (i) Flexibility of the Curriculum:

CBCS	Core/Elective option	Open options
No	For UG (B.Com.)	No

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.Com. B.B.A., M.Com.
Trimester	---
Annual	---

1.3: Feedback from stakeholders* (*On all aspects*)

Alumni	Parents	Employers	Students
Yes	Yes	No	Yes

Mode of feedback:

Online	Manual	Co-operating schools (for PEI)
No	Yes	No

*Analysis of the feedback provided in the Annexure-2

1.4: Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes.

Salient aspects:

The contemporary trends in business and accounting were added.

1.5: Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1: Total no. of permanent faculty

Total	Assistant Professors	Associate Professors	Professors	Others
22	05	06	00	11

2.2: No. of permanent faculty with Ph.D.: 04

2.3: No. of faculty positions Recruited (R) and Vacant (V) during the year.

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	01	06	---	---	---	11	---	22	01

2.4: No. of Guest and Visiting faculty and Temporary faculty

Guest	Visiting	Temporary
00	00	11

2.5: Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	04	10	09
Presented papers	04	06	03
Resource Persons	---	01	02

2.6: Innovative processes adopted by the institution in Teaching and Learning:

- i) Teaching Plans
- ii) PPTs for lectures
- iii) Poster Presentation
- iv) Use of dailies like Economic Times, Business Standard and magazines like Business India, Capital Market
- v) Class Assignments & Home Assignments
- vi) Seminars/ Guest (Experts) Lectures on practical-oriented contents
- vii) GD
- viii) Model Solution
- ix) Concept Maps
- x) Industrial Visits/Study Tours
- xi) Poster Presentations

2.7: Total No. of actual teaching days during this academic year: 190

2.8: Examination/ Evaluation Reforms initiated by the Institution (For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, On-line Multiple Choice Questions)

Shivaji University has started Double Valuation (Assessment & Moderation) & Photocopy since long time. This year no other reform was introduced.

2.9: No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop. : 01

2.10: Average percentage of attendance of students: 85%

2.11: Course/Programme-wise distribution of pass percentage: (March/April-2015)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Total Pass %
B.Com.	396	7.07	31.31	37.88	0.25	76.52
B.B.A.	69	8.69	42.03	34.78	1.44	86.92
M.Com.	26	7.69	26.92	34.61	7.69	76.92

Only final year examination is considered.

Ms. Umashri Sankpal stood **Fourth** (M.Com.) in the order of Merit of Shivaji University.

2.12: How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- i) The classes start from the very first day of the term
- ii) IQAC prepares the Institutional Calendar and provides the formats of Teaching Plans which every teacher has to submit at the beginning of each term
- iii) Syllabus Completion Reports & Subject-wise result analysis is collected & scrutinised
- v) IQAC scrutinises the Self- Appraisal Reports submitted by the teachers
- vi) In-charge of Time Table committee and Staff Secretary are entrusted with day-to-day monitoring the teaching-learning process. It is done by Course co-ordinators in case of B.B. A. & M.Com. courses.
- vii) Students' feedback on teachers' is analysed

2.13: Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC- Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others (Special Summer School)	00

2.14: Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	01	00	01
Technical Staff	00	00	00	00

Criterion-III

3. Research, Consultancy and Extension

3.1: Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

- i) Research Committee of the college inspires and facilitates the teachers to undertake minor research projects and pursue doctorates and also regulates the students' research work
- ii) Before submission of research proposals, the concerned faculty submits its copy to Research Committee, which scrutinises the same and makes suggestions for improvement.
- iii) Separate computers with Internet connectivity and Wi-Fi facility is provided for free of cost to faculty & students
- iv) The latest books & periodicals on a variety of areas covered under Commerce, Management, Finance and Marketing are collected to support the faculty & students research.
- v) Encouraging the teachers to present research papers in state, national and International seminars, workshops and conferences, for which the college sanctions duty leaves and reimburses the registration fees.
- vi) The teachers are inspired to contribute as co-author for preparation of Self-Instructional Material (SIM) for Distance Education Centre of University
- vii) Motivating the faculty to participate in workshops on Research for which the college sanctions duty leaves

3.2: Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3: Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	1	--	3
Outlay in Rs. Lakhs	--	--	--	--

3.4: Details on research publications

	International	National	Others
Peer Reviewed Journals	--	02	--
Non-Peer Review Journals	--	--	01
e-Journals	--	--	--
Conference proceedings	01	06	--

3.5: Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS
--	--	--	--

3.6: Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	---	---	---
Minor Projects	--	---	---	---
Interdisciplinary Projects	--	---	---	---
Industry sponsored	--	---	---	---
Projects sponsored by the University/ College	--	---	---	---
Students research projects (other than compulsory by the University)	--	---	---	---
Any other(Specify)	--	---	---	---
Total	--	---	---	---

3.7: No. of books published

i) With ISBN No	00
Chapters in Edited Books	02
ii) Without ISBN No	01

3.8: No. of University Departments receiving funds from

UGC-SAP	CAS	DST-FIST	DPE	DBT Scheme/funds
Nil	Nil	Nil	Nil	Nil

3.9 For colleges

Autonomy	CPE	DBT Star Scheme	INSPIRE	CE	Any Other (specify)
No	No	No	No	No	No

3.10: Revenue generated through consultancy: Nil

3.11: No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	03*
Sponsoring agencies	---	---	---	---	Shivaji University

* Lead college workshops

3.12: No. of faculty served as experts, chairpersons or resource persons: 04

3.13: No. of collaborations

International	National	Any other
Nil	Nil	01

3.14: No. of linkages created during this year: 00

3.15: Total budget for research for current year in lakhs: Nil

From funding agency	---
From Management of University/College	Money spent on research journals
Total	---

3.16: No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17: No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
---	---	01	01	01	---	---

3.18: No. of faculty from the Institution:
who are Ph. D. Guides: 03
and students registered under them: 06

3.19: No. of Ph.D. awarded by faculty from the Institution: 01

3.20: No. of research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other
Nil	Nil	Nil	Nil

3.21: No. of students participated in NSS events:

University level	State level	National level	International level
37	02	01	Nil

3.22: No. of students participated in NCC events:

University level	State level	National level	International level
00	00	00	00

3.23: No. of Awards won in NSS:

University level	State level	National level	International level
00	00	00	00

3.24: No. of Awards won in NCC:

University level	State level	National level	International level
00	00	00	00

3.25: No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
03	00	00	12	02(BBA dept.)

3.26: Major activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- i) Awareness about Superstitions
- ii) Awareness about Environmental Protection & Green Energy
- iii) Save Girl Child Movement
- iv) Blood Donation Camps
- v) Visit to Orphanages, Old-age Homes, Leprosy Colonies and Schools for Mentally Retarded (Sanmati Vidyamandir) students and celebrating festivals (like Makar Sankranti and Raksha Bandhan) with them
- vi) Cleanliness campaign at college campus
- vii) *Nirmalya Visarjan Prabodhan* (To protect river from getting polluted)
- viii) Aids Awareness Programme
- ix) Tree Plantation & Environment Protection
- x) *Panchganga* River cleanliness campaign
- xi) Celebration of Independence Day, Republic Day and World Population Day, Constitution Day, International Women Day, *Bal-Din* etc.
- xii) Commemoration of Birth & Death Anniversaries of great social-political leaders

Criterion – IV

4. Infrastructure and Learning Resources

4.1: Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.33 acres	---	---	2.33 acres
Class rooms	09+3	---	---	12
Laboratories	---	---	---	---
Seminar Halls	---	01	---	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	100 Benches 42 chairs 01 Bell 02 Fans	6 Fans 20 Chairs 12 Stools	UGC+ College Fund ---	100 Benches 62 chairs 8 Fans 01 Bell 12 Stools
Value of the equipment purchased during the year (Rs. in Lakhs)	3,20,385	64,528		3,84,913
Others	---	---	---	---

4.2: Computerization of administration and library:

- i) The whole administrative work is done by using computers, Internet. Wi-Fi is provided in the college.
- ii) There is OPAC in the library. Two computers with Internet connectivity are placed in the library for use of faculty. Three other computers are used for storage of data regarding library.

4.3: Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	6,316	4,97,900	420	33,490	6,736	5,31,390
Reference Books	6,992	8,88,463	497	1,47,508	7,489	10,35,971
e-Books	---	---	---	---	---	---
Journals	30	NA	---	---	---	---
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	64	---	26	---	---	---
Others (specify)	---	---	---	---	---	---

4.4: Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	50	02	01	--	--	--	--	--
Added	02	--	--	--	--	--	--	--
Total	52	02	01	--	--	--	--	--

4.5: Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- i) Networking is provided to computers used by administrative staff
- ii) Internet & Wi-Fi is provided
- iii) Teachers & students have free access to computers & Internet facilities
- iv) The process of admission, eligibility, sending marks of internal evaluation, conduct of examination & declaration of results are carried out with the help of computers & Internet
- v) The rapport with University and Joint Director is maintained on-line for administrative purpose
- vi) The office staff is deputed to participate in the workshops organised by University for technological upgradation (Exam. work, AISHE)
- vii) LCD projectors are provided in classrooms
- viii) One more Internet connection is provided

4.6: Amount spent on maintenance in lakhs:

i) ICT	2.75
ii) Campus Infrastructure and facilities	11.11
iii) Equipments	0.65
iv) Others	---
Total	14.51

Criterion – V

5. Student Support and Progression

5.1: Contribution of IQAC in enhancing awareness about Student Support Services

- i) IQAC prepares the Academic & Activities Calendar which outlines the curricular, co-curricular & extension activities
- ii) *Sudarshan*, the annual report of the college, provides the detailed reports on student activities & support services.
- iii) Prospectus & college website contains the details of all support services available to students
- iii) Display & circulation of notices & circulars and class announcements
- iv) Freshers' welcome/ Principal's address to newly admitted students

5.2: Efforts made by the institution for tracking the progression

- i) The college facilitates student progression to higher level education and employment through---
 - Personal counseling by teachers
 - Guest lectures on professional examinations
 - Counselling sessions of eminent faculties of M.B.A. Institute.
 - Campus visits to M.B.A. Institutes
- ii) The college tracks the progression through informal feedback from students, parents, alumni and employers.

5.3: (a) Total Number of students

UG (B. Com. & B.B. A)	PG	Ph. D.	Others
1662	78	00	00

(b) No. of students outside the state: 03

(c) No. of international students: Nil

Men		Women	
No.	%	No.	%
730	41.95	1010	58.05

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1454	68	01	119	01	1643	1655	84	00	204	01	1740

Demand Ratio			Dropout %		
B.Com.	B.B.A.	M.Com.	B.Com.	B.B.A.	M.Com.
1.48	1.56	2.88	0.28		

5.4: Details of student support mechanism for coaching for competitive examinations (If any)

The college has Competitive Examination Guidance Cell operating under a committee of senior teachers.

- i) Guest lectures of Chaitannya S. (Dy.S.P) and Anand Patil (Arun Narake Foundation, Kolhapur) on 'Preparation of Competitive Examination' were organised.
- ii) Several books on competitive examinations including NET/SET, Banking Exams. General Knowledge, Numerical Ability Test, Attitude/ Aptitude Tests are made available to students. The separate arrangement is made in the library to store these books.
- iii) The reading rooms are made available in afternoon session
- iv) Venkatesh Academy, whose in-charge is the Physical Director of the college, provides coaching in Physical Fitness to the students preparing to join State Police Force & Military. This is done in the afternoon hours. Many of the students are befitted and now working in Maharashtra Police Force.

No. of students beneficiaries	180
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5.5: No. of students qualified in these examinations

NET	00
SET/SLET	00
GATE	00
CAT	00
IAS/IPS etc.	00
State PSC	00
UPSC	00
Others	03

5.6: Details of student counselling and career guidance:

No. of students beneficiaries	80
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5.7: Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8: Details of gender sensitization programmes

There is a separate Girls' Forum and Internal Complaints Committee function under the headship of senior lady teacher and a social women activist (Adv. Madhuri Kajave) respectively, which organise various gender sensitization programmes for faculty and students.

i) Girls' Forum (Formerly known as Ladies' Association): Girls' Forum organised the following programmes.

- Skit presentation (*Amhi Savitricya Leki*) by girls on occasion of Birth Anniversary of Krantijyoti Savitribai Phule to express obeisance towards her
- Organized 2-day special events (Women Era 2015) on 3rd & 6th January, 2015 under which several competitions exclusively for girl students were conducted. To carry out this event, various Sub-Committees of students are formed and the required autonomy and freedom is given to them. (More than 216 girls participated in 09 competitions)

ii) Sexual Harassment (Prohibition) Committee: The committee created awareness among students about gender-equality & organised a guest lectures.

iii) Swayamsidhha Cell:

- Organised Skill Development Programmes for girls
- Making the Best out of Waste
- Handicraft Exhibition

5.9: Students Activities

5.9.1: No. of students participated in Sports, Games and other events

	State/ University level	National level	International level
Sports/Games	47+3 State	01	---
Management Events	14	---	---

No. of students participated in cultural events

State/ University level	12+11(State)
International level	--
National level	01

5.9.2: No. of medals /awards won by students in Sports, Games and other events

Sports:

	State/ University level	National level	International level
Sports/Games	25 + 03 State	03	---
Management Events	05	---	---

Cultural:

	State/ University level	National level	International level
02	02 +02 (State)	01	---

5.10: Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	20	20,260
Financial support from government	389	7,76,000
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11: Student organised / initiatives

Fairs:

State/ University level	Nil
International level	Nil
National level	Nil

Exhibition:

State/ University level	Nil
International level	Nil
National level	Nil

5.12: No. of social initiatives undertaken by the students: 09

5.13: Major grievances of students (if any) redressed:

- i) The major exam-related grievances were about marks not displayed by University on mark-lists and the present students were shown absent in the final mark-lists. They were sorted out by sending the exam, co-ordinator and clerk to the examination department of University.
- ii) The students having low percentage of marks in qualifying examination loose the opportunity of admission to B.Com., B.B.A. & M. Com. courses

Criterion – VI

6. Governance, Leadership and Management

6.1: State the Vision and Mission of the institution

Vision:

‘To become the premier educational institution to provide quality commerce education blending with moral and civic values, relevant in the present context’

Mission:

‘To impart quality education in commerce to all classes of society and mould the students into socially responsible citizens and to contribute in the development of human resources to meet the contemporary challenges’

6.2: Does the Institution has a Management Information System

Yes. The college gathers the data relating to students (from admission till declaration of result and issuance of T.C) , teachers and administrative staff (from appointment till date & retirement) and also of the meetings conducted, resolutions passed & decisions taken at the meetings etc. , constantly updates it & retrieves as & when needed for decision-making by the Heads, the Principal & the Management. The data is preserved in both modes –manual and computerised.

6.3: Quality improvement strategies adopted by the institution for each of the following:

6.3.1: Curriculum Development

i) As a member of sub-committees, the faculty members actively participated in revision of syllabus. Beforehand, they informally discuss with the colleagues and external experts about the existing contents of a paper & the latest developments which need to be incorporated in the syllabus.

6.3.2: Teaching and Learning

- i) Submission of teaching plan in the format provided by IQAC is made obligatory
- ii) Along with the conventional lecture method, the faculty use the modern teaching techniques like GD, concept maps, model solution, class seminars, debates, remedial coaching, guest lectures.
- iii) Home Assignments & Class Assignments
- iii) Teachers use LCD for lectures
- iv) Commerce Lab
- v) Final year students of B.B.A. & M. Com. & second year students of B.Com. & B.B.A prepare research projects

6.3.3: Examination and Evaluation

Implemented the reforms brought about by Shivaji University in M.Com. examination. The Examination Committee of B.Com.-Part-III arranged to supply printed seminar papers to all students.

6.3.4: Research and Development

- i) Research Committee of college scrutinizes the research proposals to be submitted for M.Phil., Ph.D. & minor research projects etc. & makes suggestions, if any for its improvement.
- ii) Teachers are encouraged for presentation of research papers at seminars & conferences at national & international levels and also for publication of research articles & books
- iii) Teachers are motivated to complete Ph.D.
- iv) Students are provided Research Guides for their project preparation & also latest books & computers with Internet facility
- v) Workshops on Research Methodology are organised for M.Com. & B.B.A. students
- vi) The final year M.Com. students are provided the copies of Proforma of Synopsis & the Schedule of preparation of Research Projects

6.3.5: Library, ICT and physical infrastructure / instrumentation

- i) Library Advisory Committee decides the budget allocation for each major subjects which is utilised accordingly for enrichment of the library in terms of latest edition of a variety of titles covered under commerce & management
- ii) Teachers & students are given freedom of choosing the books from the Book Exhibition held twice a year in the college, which are purchased by the college
- iii) OPAC is in place
- iv) LCD projectors are provided in classrooms
- vi) Wi-Fi connectivity & CCTV surveillance for 24 hours is provided
- vii) LMC & IQAC looks after the development of physical infrastructure
- viii) Rain water harvesting system
- ix) Installation of Gen-set & Water Purifier

6.3.6: Human Resource Management

- i) Involvement of all faculty members in college activities
- ii) Maintenance of service records of all employees
- iii) Encouragement for academic & professional development
- iv) Assignment of new responsibilities
- v) Opportunity to participate in decision-making process
- vi) Welfare schemes in the form of group insurance, retirement benefits and loan facility

6.3.7: Faculty and Staff recruitment

- i) Roster is maintained as per state government rules
- ii) Faculty & staff recruitments are made through advertisement as per rules of UGC, Government of Maharashtra & University
- iii) Management recruits the temporary faculty & office staff purely on temporary basis as per requirement

6.3.8: Industry Interaction / Collaboration

- i) Student Research Projects on local banks & industries
- ii) Guest lecturers for students
- iii) Industrial Visits
- iv) Sponsorship of college events

6.3.9: Admission of Students

- i) The college has a systematic and transparent admission process which complies the norms of affiliating university and state government and meticulously monitored by the Admission Committees.
- ii) Admission to all courses is done purely on merit basis

6.4: Welfare schemes for

Teaching	<ul style="list-style-type: none"> i) Retirement Benefits (GPF, Gratuity & Pension) ii) Group Insurance, iii) Loan Facility iv) Medical Reimbursement
Non-teaching	<ul style="list-style-type: none"> i) Retirement Benefits (GPF, Gratuity & Pension) ii) Group Insurance, iii) Loan Facility iv) Medical Reimbursement
Students	<ul style="list-style-type: none"> i) Earn & Learn Scheme ii) Scholarships including Merit Scholarship iii) Students' Aid Fund iv) Group Insurance v) Cash prizes & Mementoes

6.5: Total corpus fund generated: Nil

6.6 Whether annual financial audit has been done

Yes	√
No	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Local Inquiry Committee of Shivaji University	---	---
Administrative	Yes	Local Inquiry Committee of Shivaji University	---	---

6.8: Does the University/ Autonomous College declare results within 30 days?

For UG Programmes:

Yes	
No	√

For PG Programmes:

Yes	
No	√

6.9: What efforts are made by the University/ Autonomous College for Examination Reforms?

In the academic year 2014-15, Shivaji University has introduced the following reforms.

- (i) CBCS pattern was made applicable for M.Com.-Part-II
- (ii) The group mini-project for B.Com.-Part-III (Sem.-V) and Seminar for Sem.-VI was replaced by Seminar for Sem.-V and Oral for Sem.-VI.

6.10: What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Available

6.11: Activities and support from the Alumni Association

Alumni Assemblage was organised.

6.12: Activities and support from the Parent -Teacher Association

- i) PTA meets every year
- ii) Reviews and suggestions of parents are collected on the students' & teachers' performance & student support services

6.13: Development programmes for support staff

The office employees are deputed to participate in workshops on technology up-gradation & on-line submission of internal marks of students.

6.14: Initiatives taken by the institution to make the campus eco-friendly

- i) Tree plantation on the campus
- ii) No vehicle day is observed on 15th day of every month
- iii) Use of tobacco in any form is banned in the college campus
- iv) There are no hazardous wastes on the campus
- v) Electronic-wastes of computer lab and office etc. are stored as dead-stock
- vi) The college has a practice of inaugurations of various events by 'watering the plants'

- vii) The college offers sapling to the guest speakers instead of bouquet as a token of affection
- viii) For greeting the staff members on the occasion of 'birthdays' the saplings are offered
- ix) Preservation of decorative plants

Criterion – VII

7. Innovations and Best Practices

7.1: Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following innovations introduced during the current academic year have created the positive impact on the functioning of college.

- i) Faculty participation in research paper presentation & publication
- ii) LCD equipped classrooms & Laptops made available to faculty for teaching
- iii) Faculties’ contribution to Distance Education Centre as unit-writers
- iv) Faculties’ contribution to other institutions as Resource Persons, unit-writers etc.
- v) Participation of faculty & students in co-curricular & extension activities

7.2: Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Most of the plans are carried out as per plan.

7.3: Give two Best Practices of the institution

Best Practice-1: ‘Students Involvement in Research Activities’

Best Practice-2: ‘Co-curricular activities for personality development of students’

7.4: Contribution to environmental awareness / protection

- i) No hazardous wastes on the campus
- ii) Electronic-wastes of computer lab and office etc. are stored as dead-stock
- iii) Practice of inaugurations of various events by ‘watering the plants’
- iv) Sapling is offered to the guest speakers instead of bouquet as a token of affection & for greeting the staff members on the occasion of ‘birthdays’
- v) Cleanliness campaign & pollution prohibition move (especially at the time of *Ganpati Visarjan*)
- vi) Tree plantation & preservation of Decorative Plants
- vii) Ban on use of tobacco in any form
- viii) Observance of No Vehicle Day on 15th day of every month

7.5: Whether environmental audit was conducted?

Yes	
No	√

7.6: Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

- i) High demand ratio
- ii) Focus on students' overall development
- iii) Presence in University Merit
- iv) Students overwhelming response to sports, social & cultural activities
- v) Special counselling programme for progression

Weaknesses:

- i) Space constraint
- ii) Lack of Industrial Collaboration/ Linkages
- iii) Poor placement assistance
- iv) No major research projects

Opportunity:

- i) To activate Alumni Association & soliciting its contribution
- ii) Introduction of short-term add-on courses
- iii) More faculty research & publication
- iv) Scope to start MBA

Threat (Challenges):

- i) Sustaining the quantitative growth
- ii) Tracking the outgoing students
- iii) Digitization of Library & Office work

8: Plans of institution for next year

- i) Digitization of Library & Administrative work
- ii) Academic Audit
- iii) Administrative Audit
- iv) On-line facilities for students-Anti Ragging Undertakings, Registration of Alumni, Students'Feedback
- v) English Language Lab
- vi) A/V-cum –Conference Hall
- vii) Increased rapport with stakeholders

(Dr. Naushad M. Mujawar)

(Dr. Babasaheb A. Khot)

Co-ordinator, IQAC

Chairperson, IQAC

1) Academic and Activities Calendar (2014-15)

Month	Activities
First Term : 11/06/2014 to 18/10/2015	
May-June 2014	<ul style="list-style-type: none"> • Declaration of results by Shivaji University (B.com., B.B.A.,M.Com) • Sale of Prospectus • Admission Process (From 2nd/3rd week of June,2014 • 1st Term begins on 11th June, 2014 • Class Room Teaching begins • Testing of knowledge of freshers • Welcome Function (Principal's address to freshers) • Library Orientation Programme • Registration of NSS volunteers • NSS regular activities (Celebration of Shahu Jayanthi-26th June) • Formation of Students Working Committees for all College Associations • Inauguration of college Associations
July 2014	<ul style="list-style-type: none"> • Class Room Teaching continues • NSS Orientation Programme • Co-curricular activities by various College Associations • NSS regular activities • IQAC Meeting • Student's Day-9th July • World Population Fay-Essay Competition-11 July • Participation of sports teams in tournaments
August 2014	<ul style="list-style-type: none"> • Class Rooms Teaching continues • NSS regular activities (9th August Kranti Din Rally) • Independence Day (15th August) • Sports (Zonal & Inter-zone tournaments) • Formation of Students Council • Blood Donation Camp
September 2014	<ul style="list-style-type: none"> • Class Room Teaching continues • Co-curricular activities by college Associations • Youth Festival • Teacher's Day (5th September) by NSS • International Literacy Day/Week (8th September) • Internal Evaluation (of B.Com-Part-II,III and M.Com.-Part-Iand II) • Social Service Scheme Day (2nd September) • One-day Workshop under Lead College Scheme

<p>October 2014</p>	<ul style="list-style-type: none"> • Class Room Teaching continues (Upto 2nd Week) inclusive of revision/remedial coaching • Blood Donation Camp Gandhi Jayanthi (2nd October) by NSS dept. • World Meal Day (16th October) by NSS dept. • Meeting of Student's Council • National Integration Day (31st October) by NSS dept. • Spots/Tournaments • University Examinations: (From 3rd week)
<p>Diwali Vacation: 19/10/2014 to 09/11/2014 (Assessment & Moderation... CAP at Shivaji University)</p>	
<p>Second Term: 10/11/2014 to 30/04/2015</p>	
<p>November 2014</p>	<ul style="list-style-type: none"> • College reopens on 10th November, 2013 • Class Room Teaching begins • Declaration of results by University • Cleanliness Campaign on occasion of Shivaji University Foundation Day by NSS Dept. (18th November) • Mother's Day (19th November) by NSS dept. • Co-curricular activities by college Associations • Meeting of Student's Council • IQAC Meeting
<p>December 2014</p>	<ul style="list-style-type: none"> • Class Room Teaching continues • World AIDS Day (Rally-1st December) by NSS dept. • Youth Festival • Human Rights Day (10th December) by NSS dept. • Co-curricular activities by College Associations • One-day Workshop under Lead College Scheme • IQAC Meeting
<p>January 2015</p>	<ul style="list-style-type: none"> • Class Room Teaching continues • Savitribai Phule (Rally-3rd January) by NSS dept. • National Youth Day-Blood Donation Camp (12th January) by NSS dept. • Tilgul Watap on occasion of Makar Sankranti at Laprosy colony • 2-Day Special Event for Girls • Republic Day (26th January) • Special Camping Programme (NSS) at adopted village/Shivaji University • One-day Workshop under Lead College Scheme

February 2015	<ul style="list-style-type: none"> • Class Room Teaching continues • Co-curricular activities by College Associations • Annual Prize Distribution Ceremony • Internal Evaluation (of B.Com-Part-II,III and M.Com-Part-I and II) • Teacher's Evaluation by Students • Meeting of Student's Council • Physical Education Examination for Part-I students
March 2015	<ul style="list-style-type: none"> • Class Room Teaching continues (Upto 2nd week) inclusive of revision / remedial coaching • Women Day Rally (8th March) • World Health Day (21st March) • IQAC Meeting • University Examinations: (From 3rd Week)
April- May 2015	<ul style="list-style-type: none"> • University Examinations continue • Assessment of M-B.Com & B.B.A.-Part-I Semester-II (CAP) • Assessment and Moderation (Central Assessment Programme as chalked out by Shivaji University)

- *This calendar is indicative and exhaustive.*
- *The activities are scheduled tentatively and likely to be changed.*
- *The examination schedule will be declared by Shivaji University.*
- *College Associations include Commerce Association, Accountancy Association, Economics Association, Career Counselling and Placement Cell, Literary Association, Avishkar Wall Paper, Girl's Forum, Medical Club etc.*

2) Analysis of Feedback

i) Students' Feedback:

During the academic year 2014-15 the Students' Feedback Committee collected duly filled up feedback forms from the students of each class. The feedback form contained 20 questions divided in two parts relating to the teaching, learning and evaluation. The questions were arranged on 5-point Likert's Scale. The students selected per teacher were asked to rate those questions as 'Strongly Agree', 'Agree' 'Neutral', 'Disagree' & 'Strongly Disagree.' The students were selected by using Stratified Sampling method and the Weighted Average method was used to compute the score per teacher. The collected feedback forms were evaluated in most confidential manner to sort out faculty into three categories i.e. excellent, best, good, average & below-average performers. Grievance Redressal Cell and Result Analysis are the other modes open to the Principal to cross-examine the feedback report so received from the committee. Having arrived at the perfect conclusion about the teachers' teaching-learning performance, the Principal confidentially shares the summary of the feedback with the individual teachers, from which they can understand their strengths and weaknesses.

Depending on score the teachers were classified in four categories, such as 'Best', 'Good', 'Average' & 'Below Average'. The feedback analysis of 17 teachers including temporary teachers revealed the following picture.

Score	Category	No. of Teachers
81to100	Excellent	00
61 to 80	Best	00
41 to60	Good	16
21 to 40	Average	01
0 to 20	Below Average	00

ii) Feedback by Parents:

The feedback from parents is collected in PTA meets as their remarks, which is discussed in the IQAC meetings.

iii) Feedback by Peers & Alumni:

The feedback from fellow teachers our college and that of other colleges meeting in Shivaji University Commerce and Management Teachers Association (SUCOMATA) and alumni (especially C.As) has led to incorporate the recent trends in business management, law, accounting & auditing in the syllabus revised every three years by Shivaji University.